



# College Station Independent School District

---

*Success...each life...each day...each hour*

## **MEMORANDUM**

To: College Station ISD Board of Trustees

From: Mike Martindale, Superintendent *mm*

Date: May 13, 2020

Subject: Internal Connections – Request for Quote 2020-04

Agenda Item: J – 2.

---

## **BACKGROUND**

As a part of the 2015 Bond program, network equipment from eight campuses has been identified for replacement by the technology department. Request for Quote, Internal Connections Category 2 Network Equipment, was issued via the Universal Service Administrative Company Schools and Library Program, E-Rate portal on Monday, March 30, 2020, with a closing date of Monday, April 27, 2020. Eight vendors responded to the request for quotes with four of those vendors responding with complete quotes.

Staff from the technology and purchasing departments scored each response per the attached evaluation matrix. Layer 3 Communications received the highest matrix score and submitted the lowest priced complete proposal for the requested equipment.

The Layer 3 Communications quote is based on DIR purchasing cooperative contract DIR-TSO-4231. Department of Information Resources (DIR) is an agency of the State of Texas that has established contracts with vendors for technology-related products and services. DIR contracts have been competitively bid and meet the competitive bid requirements

It is the recommendation of Carmella Shafer, Director of Purchasing, and David Hutchison, Director of Technology, that the district approves the purchase of network equipment for eight campuses in the amount of \$500,751.09 from Layer 3 Communications per Department of Information Resources (DIR) contract DIR-TSO-4231 using 2015 Bond Funds, pending E-Rate reimbursement approval.



## College Station Independent School District

---

*Success...each **life**...each **day**...each **hour***

Mr. Hutchison has submitted the necessary documentation for possible E-Rate reimbursement which could account for approximately 60% of the overall costs.

### **RECOMMENDATION**

It is recommended that College Station ISD Board of Trustees approve the purchase of network equipment for eight campuses in the amount of \$500,751.09 from Layer 3 Communications per Department of Information Resources (DIR) contract DIR-TSO-4231 using 2015 Bond Funds, pending E-Rate reimbursement approval.