



# College Station Independent School District

*Success...each life...each day...each hour*

## MEMORANDUM

To: Dr. Clark Ealy, Superintendent  
From: Mike Martindale, Deputy Superintendent  
Date: November 13, 2019  
Subject: Annual Enrollment Review and Report  
Agenda Item: K - 1.

## BACKGROUND

As per policy FC (LOCAL), each November or December, the administration shall review facilities and enrollment projection data, including current demographic data and updated five-year enrollment and school capacity projections, and present the results of such review to the Board. The administration will review the enrollment and demographic data, and, utilizing the considerations and principles set out in this policy, recommend to the Board whether each school can remain at the status quo, whether alternative student enrollment options and/or programming options should be explored, and/or whether attendance boundaries should be adjusted.

Administration will present the annual enrollment report with the recommendation to allow administration to explore the placement of programs at the elementary school level and make necessary and appropriate adjustments to the placement of these programs. Any changes could be implemented as early as the 2020-2021 school year.

## RECOMMENDATION

It is recommended that the Board of Trustees of College Station Independent School District receive the report and approve the administration's exploring of the placement of programs at the elementary school level and make any necessary and appropriate adjustments to the placement of these programs.

*mm*  
Mike Martindale  
Deputy Superintendent -  
Chief Financial Officer

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CLARK C. EALY, Ph.D.  
Superintendent of Schools  
*Clark Ealy*