

COLLEGE STATION I.S.D.
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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Mike Martindale
DATE: September 5, 2019
SUBJECT: Purchasing Cooperative Fees Report for 2018-2019 and Approval of
Renewal Memberships for 2019-2020

Per House Bill 273 passed during the 80th Legislative Session, school districts are required to submit annually a written report to the their board of trustees the fees paid to purchasing cooperatives and the purpose of such fees.

College Station ISD was a member of the following purchasing cooperatives during the 2018-2019 school year. Membership in these purchasing cooperatives is authorized under TEC 44.031 (a) (4), was instituted through an inter-local agreement between the cooperative and College Station ISD. Each of these cooperatives follows the competitive bidding laws of the State of Texas, and College Station ISD accesses this discount pricing by following the guidelines of the cooperative.

1. Harris County Department of Education (HCDE) which includes Choice Facility Partners and the Choice Food Cooperative- no membership fee.
2. The Cooperative Purchasing Network (TCPN) (sponsored by Region 4 ESC) - no membership fee.
3. Texas Local Government and Statewide Purchasing Cooperative (TASB Buy Board) - no membership fee. The district received a rebate check for \$12,606.00 based on its participation in the cooperative for the 2017-2018 fiscal year.

The district purchased two (2) 2020 Integrated CED Buses for the Special Education student routes. An administrative handling fee of \$800 was paid to the vendor for this purchase.

The district purchased one (1) Dodge Charger for the School Resource Deputies (SRD). An administrative handling fee of \$400 was paid to the vendor for this vehicle purchase.

The district purchased one (1) 2018 Chevrolet 2500 Silverado Truck for the Facilities Department. An administrative handling fee of \$400 was paid to the vendor for this vehicle purchase.

4. State of Texas Cooperative Purchasing Program (administered by Texas Comptroller of Public Accounts) - annual membership fee is \$100.
5. Department of Information Resources (DIR) (State Agency) -no membership fee.

6. Choice Partners Cooperative (sponsored by Houston-Galveston Area Council of Governments) - no membership fee.

The district purchased two (2) Ford Transit vans for the Facilities Department. An administrative handling fee of \$600 per vehicle for a total of \$1,200 was paid to the vendor for these vehicle purchases.

The district purchased one (1) Ford F150 Truck for the Transportation Department. An administrative handling fee of \$600 was paid to the vendor for this vehicle purchase.

7. Purchasing Solutions Alliance (PSA) - no membership fee.
8. Region 6 ESC Purchasing Cooperative- no membership fee.
9. Region 19 ESC Purchasing Cooperative -no membership fee.
10. Region 8 ESC Purchasing Cooperative – no membership fee. The district received a rebate check for \$467.40 based on its participation in the cooperative for the 2017-18 fiscal year.
11. U.S. Communities Purchasing Cooperative- no membership fee.
12. PACE Purchasing Cooperative- no membership fee.
13. School Purchasing Alliance- no membership fee. The district received a rebate check for \$1,756.01 based on its participation in the cooperative for the 2017-2018 fiscal year.
14. Region 20 ESC 2013 Purchasing Cooperative- The annual membership fee was \$875 for 2018-2019. This cooperative provides access to a unique group of vendors, materials and services that are compliant with federal procurement requirements.
15. National Cooperative Purchasing Alliance (NCPA) - no membership fee.
16. 1GPA 1 Government Procurement Alliance- no membership fee.
17. Purchasing Cooperative of America- no membership fee.
18. Central Texas Purchasing Alliance – The annual membership fee was \$100 for 2018-19.

It is recommended that the Board of Trustees accept the Cooperative Fees Report for FY 2018-2019 and renew the current cooperative memberships for FY 2019- 2020.



Carmella Shafer, Director of Purchasing