

# College Station Independent School District

*Success...each life...each day...each hour*



## MEMORANDUM

To: Mike Martindale, Superintendent *mm*  
From: Dr. Penny Tramel, Chief Academic Officer *P.T.*  
Date: April 15, 2021  
Subject: Consider approval of 2021-2022 Birth to Five Head Start COLA  
Agenda Item: H-3

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## BACKGROUND

The Office of Head Start has published the opportunity for programs to apply for Cost of Living Allowance (COLA) funding of no less than 1.22% of base funding for the 2021 program year. For the program to access these funds, an abbreviated application must be approved by the governing bodies and filed in the Head Start Enterprise System. The Head Start COLA will be used to provide Head Start Teacher Assistants with an annual pay adjustment of \$1,500 beginning with the 2021-2022 school year to address the additional Head Start requirements of a CDA or Associate's Degree. The COLA for Head Start is \$20,476 and for Early Head Start is \$7,132 for a total of \$27,608 and will be used for the pay adjustment and to offset higher operating costs in other areas of the budget. The COLA for the 2021-2022 school year was approved by the Policy Council on Tuesday, April 13, 2021. The Board of Trustees, who is the governing body for the CSISD Birth to Five Head Start Program, must approve this COLA prior to it being filed in the Head Start Enterprise System.

## RECOMMENDATION

It is recommended that the CSISD Board of Trustees approve the submission of this COLA application for \$27,608 to request an annual pay adjustment for Head Start and Early Head Start Teacher Assistants and to offset higher operating costs in the 2021-2022 school year.