



# College Station Independent School District

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*Success...each life...each day...each hour*

## MEMORANDUM

To: Mike Martindale, Superintendent *mm*

From: Amy Drozd, Chief Financial Officer *AD*

Date: April 14, 2021

Subject: Consider approval of RFP# 21-004 Beverages for Vending Machines

Agenda Item: J – 2.

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## Background

Request for Proposal (RFP) #21-004 Beverages for Vending Machines was advertised and posted according to state law and local policy. Three vendors responded to the RFP which opened on March 1, 2021. The RFP was evaluated by the child nutrition and purchasing departments utilizing the attached matrix. To provide a larger supplier base, the RFP included an option to award multiple vendors.

It is the recommendation of Carmella Shafer, Director of Purchasing, and Bridget Goodlett, Director of Child Nutrition, that the district award RFP #21-004 Beverages for Vending Machines to Coca-Cola Southwest Beverages and PepsiCo for the 2021-22 school year with the option to extended two (2) additional years in one (1) year increments if agreed upon by both parties.

## Recommendation

It is recommended that the College Station Independent School District Board of Trustees award Request for Proposal #21-004 Beverages for Vending Machines to Coca-Cola Southwest Beverages and PepsiCo for the 2021-22 school year with the option to extended two (2) additional years in one (1) year increments if agreed upon by both parties.