



College Station Independent School District

Success...each life...each day...each hour

MEMORANDUM

To: Mike Martindale, Superintendent

From: Amy Drozd, Chief Financial Officer

Date: December 9, 2020

Subject: Purchase request for a software license for Cardonex, a master scheduling software, from Education Advanced

Agenda Item: J – 4.

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BACKGROUND

District administrative staff, technology staff, and counselors have researched various software packages that assist in the development of the master schedules for secondary campuses. The current process is very time consuming and cumbersome to incorporate additions, deletions, or changes. Their review process included detailed demonstration as well as confirmations as to its effectiveness with other school districts.

All stakeholders have agreed that Cardonex is the product that will best meet CSISD's needs. Some of the highlights of the software product are as follows:

- Maximizes the number of students receiving their first choice classes.
- Balances class sizes.
- Saves times and improves staffing efficiency.
- Allows for data driven decisions in staffing.

The purchase of the annual license for Cardonex is from Education Advanced utilizing buyboard pricing. The cost for the first year is \$62,901 and \$48,776 for the 2021-22 school year. The first year includes set up and training.

The funding sources for 2020-21 will be \$37,901 from the General Fund, including contributions from campus budgets, and \$25,000 from the Education Foundation Special Revenue Fund.

RECOMMENDATION

It is recommended the Board of Trustees approve the purchase of an annual license for Cardonex from Education Advanced utilizing buyboard pricing in the amount of \$62,901 using the General Fund in the amount of \$37,901, and the Education Foundation Special Revenue Fund in the amount of \$25,000.

Amy Drozd
Chief Financial Officer

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Mike Martindale
Superintendent of Schools