



College Station Independent School District

Success...each life...each day...each hour

MEMORANDUM

To: Mike Martindale, Superintendent *mm*

From: Amy Drozd, Chief Financial Officer *AD*

Date: February 10, 2021

Subject: Resolution – Payment of Employees for Missed Work Day

Agenda Item: J - 3.

BACKGROUND

On Monday, January 11, 2021, the Brazos Valley experienced inclement weather conditions of snow, rain and freezing rain that resulted in dangerous road conditions. For the health and safety of students and staff, the district closed all campuses and facilities for that day.

Because CSISD will meet the required instructional minutes set by the Texas Education Agency without this day, it is not required that we schedule a make-up day. Administration believes that it is in the best interest of the District to retain the originally adopted school and work calendar and continue normal compensation for employees for this day.

According to Policy DEA (LOCAL), the board, by resolution or other action, shall approve payment for all employees during an emergency closing for which workdays are not scheduled to be made up.

RECOMMENDATION

It is recommended that the College Station ISD Board of Trustees approve the attached resolution to compensate employees for the missed work day due to the closure of the district on Monday, January 11, 2021 due to inclement weather.

Amy Drozd
Chief Financial Officer

1812 Welsh Avenue
College Station, TX 77840
979-764-5400 -- www.csisd.org

Mike Martindale
Superintendent