



College Station Independent School District

Success...each life...each day...each hour

MEMORANDUM

To: Mike Martindale, Superintendent *mm*

From: Amy Drozd, Chief Financial Officer *Amy Drozd*

Date: May 12, 2021

Subject: Consider approval of RFP#21-002 for SHARS Medicaid Billing Services

Agenda Item: J – 1.

Background

College Station ISD participates in the School Health and Related Services (SHARS) program which allows districts to request reimbursement for Medicaid health-related services. SHARS reimbursement is available for specified services for students who meet all of the following criteria:

- 20 years of age or younger
- currently eligible for Medicaid
- enrolled in the District's special education program
- meet requirements for special education described in the Individuals with Disabilities Act
- Current individualized education program (IEP) that prescribes the needed service.

A request for proposal (RFP) 21-002 for SHARS Medicaid Billing Services was advertised and posted according to state law and local policy on February 24, 2021. Six vendors submitted proposals which were opened on March 25, 2021. The proposals were evaluated by staff from Purchasing, Business Services, and Special Services departments. The committee selected five (5) vendors for presentation to the group.

After the presentations and reviewing references, it is the recommendation of the committee that CSISD award the RFP to Texas State Billing Services (TSBS) as the best overall value to CSISD. The agreement will be for twelve (12) months beginning June 1 with the option to extend for four (4) additional year terms if agreed to by both parties.

Recommendation

It is recommended that the College Station Independent School District Board of Trustees award Request for Proposal #21-002 for SHARS Medicaid Billing Services to Texas State Billing Services (TSBS) for a twelve (12) month period beginning June 1, 2021 with the option to extend for four (4) additional one-year periods.

Amy Drozd
Chief Financial Officer

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Mike Martindale
Superintendent of Schools