



# College Station Independent School District

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*Success...each life...each day...each hour*

## MEMORANDUM

To: Mike Martindale, Superintendent *mm*

From: Amy Drozd, Chief Financial Officer

Date: May 12, 2021

Subject: Consider approval of RFP# 21-006 for Library Books

Agenda Item: J – 2.

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### Background

Request for Proposal (RFP) #21-006 for Library books was advertised and posted according to state law and local policy on February 25, 2021. Thirty-nine vendors responded to the RFP which opened on March 30, 2021 and was evaluated by the district librarians.

The proposals are based on a discount off publishers list pricing which allows for access to multiple vendors and a larger variety of titles and services.

It is the recommendation of Carmella Shafer, Director of Purchasing, and Chrissy Hester, Director of Student Services to award the RFP to 33 vendors for a twelve (12) month period beginning August 1, 2021 with the option to extend for two additional one-year terms.

### Recommendation

It is recommended that the College Station Independent School District Board of Trustees award Request for Proposal #21-006 for Library Books to the identified thirty-three (33) vendors for twelve (12) months beginning August 1, 2021 with the option to extend for two (2) additional one-year periods.