




College Station Independent School District

Success...each life...each day...each hour

PURCHASING OFFICE INTER-DEPARTMENTAL MEMO

DATE: May 6, 2021
TO: Amy Drozd, CFO 
FROM: Carmella Shafer, Director of Purchasing
SUBJECT: General Maintenance Supplies Bid RFP 21-007

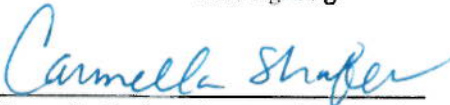
Request for proposal (RFP) 21-007 General Maintenance Supplies was issued on March 12th. The RFP was advertised on March 11th and 18th. Twenty proposals were submitted for the RFP and opened on April 12, 2021.

The proposal was based on a discount off catalog or retail pricing rather than item by-item and included sections for electrical, plumbing, HVAC, building, lumber and carpentry, paint, welding, grounds maintenance and custodial supplies. The catalog method of bidding allows an award to multiple vendors and provides a larger product and supplier base for the district.

Among the vendors awarded, the department can review the catalogs and discounts quoted and select the products which offer the best value to the district. The proposals were evaluated by staff from the Facilities and Purchasing Departments using a matrix based on the evaluation criteria in the RFP.

It is the recommendation of Carmella Shafer, Director of Purchasing, and Jon Hall, Executive Director of Facilities to award the General Maintenance Supplies RFP 21-007 to the following 14 vendors who scored 50 points or higher on the evaluation. Contract Term for this bid will be for twenty four (24) months September 1, 2021 through August 31, 2023. The RFP may be extended for two additional one-year terms if agreed to within 60 days before expiration.

Carrier Enterprise	Elliott Electric Supply
Batteries Plus Bulbs 428	FASTSERV SUPPLY
Morrison Supply Company	M S C Industrial Supply Company
DEALERS ELECTRICAL SUPPLY CO.	Intelligent Combustion Control
Hughes Supply PCS11	Ace Mart Restaurant Supply
Baker Distributing	VirKim Inc.
Voss Lighting	Armstrong Repair Center INC


Carmella Shafer, Director of Purchasing


Jon Hall, Executive Director of Facilities

Carmella Shafer, RTSBA
Director for Purchasing
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Mike Martindale
Superintendent of Schools

TABULATION

**General Maintenance Supplies
RFP 21-007**

Description	Ace Mart Restaurant Supply			Armstrong Repair Center INC			Baker Distributing			Batteries Plus Bulbs 428			Carrier Enterprise			Circle Saw Builders Supply, Inc			DEALERS ELECTRICAL SUPPLY CO.		
	Total Price	Unit	Extended	Total Price	Unit	Extended	Total Price	Unit	Extended	Total Price	Unit	Extended	Total Price	Unit	Extended	Total Price	Unit	Extended	Total Price	Unit	Extended
1 Electrical Supplies:	\$0.00	7.0%	No Bid	\$0.00	No Bid	No Bid	\$0.00	No Bid	30.00%	10-55%	No Bid	\$0.00	No Bid	0.0%	0.2%			\$0.00			
2 Plumbing Supplies	\$0.00	7.0%	No Bid	\$0.00	No Bid	No Bid	\$0.00	No Bid	No Bid	No Bid	No Bid	\$0.00	No Bid	No Bid	0.0%	0.0%			\$0.00		
3 HVAC Supplies	\$0.00	No Bid	No Bid	\$0.00	No Bid	No Bid	\$0.00	10.0%	No Bid	10-55%	No Bid	\$0.00	No Bid	40.0%	0.2%			\$0.00			
4 General Building Supplies	\$0.00	No Bid	No Bid	\$0.00	No Bid	No Bid	\$0.00	No Bid	30.00%	No Bid	No Bid	\$0.00	No Bid	No Bid	0.0%			\$0.00			
5 Lumber and Carpentry Supplies	\$0.00	No Bid	No Bid	\$0.00	No Bid	No Bid	\$0.00	No Bid	No Bid	No Bid	No Bid	\$0.00	No Bid	No Bid	0.0%			\$0.00			
6 Paint and Paint Supplies	\$0.00	No Bid	No Bid	\$0.00	No Bid	No Bid	\$0.00	No Bid	No Bid	No Bid	No Bid	\$0.00	No Bid	No Bid	0.0%			\$0.00			
7 Welding Supplies	\$0.00	No Bid	No Bid	\$0.00	No Bid	No Bid	\$0.00	10.0%	No Bid	No Bid	No Bid	\$0.00	No Bid	No Response	0.0%			\$0.00			
8 Ground Maintenance Supplies	\$0.00	No Bid	No Bid	\$0.00	No Bid	No Bid	\$0.00	No Bid	30.00%	10-55%	No Bid	\$0.00	No Bid	0.0%	0.0%			\$0.00			
9 Custodial Supplies	\$0.00	7.0%	No Bid	\$0.00	0.0%	No Bid	\$0.00	No Bid	30.00%	10-35%	No Bid	\$0.00	No Bid	No Bid	0.0%			\$0.00			
10 Cafeteria Supplies	\$0.00	7.0%	No Bid	\$0.00	0.0%	No Bid	\$0.00	No Bid	No Bid	No Bid	No Bid	\$0.00	No Bid	No Bid	0.0%			\$0.00			
11 Minimum Order	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12 Returns Exchanges																					
13 Re-Stock Fee																					
14 Standard Delivery Time																					
15 Type of Firm (Evaluation Criteria #6)		None	None		None	None		None	Minority Owned		Minority Owned		None	Small Business		None		None		None	

TABULATION

**General Maintenance Supplies
RFP 21-007**

#	Description	Elliott Electric Supply		FASTSERV SUPPLY		Global Industrial (Global Equipment Company Inc.)		Hughes Supply PCS11		Intelligent Combustion Control Technology		M S C Industrial Supply Company	
		Total Price	Unit	Total Price	Unit	Total Price	Unit	Total Price	Unit	Total Price	Unit	Total Price	Unit
1	Electrical Supplies	\$0.00	20.0%	\$0.00	20.0%	\$0.00	10.0%	\$0.00	No Bid	No Bid	\$0.00	20.0%	\$0.00
2	Plumbing Supplies	\$0.00	No Bid	\$0.00	20.0%	\$0.00	10.0%	\$0.00	No Bid	0.0%	\$0.00	20.0%	\$0.00
3	HVAC Supplies	\$0.00	20.0%	\$0.00	No Bid	\$0.00	10.0%	\$0.00	No Bid	0.0%	\$0.00	20.0%	\$0.00
4	General Building Supplies				20.0%		10.0%		No Bid			20.0%	
5	Lumber and Carpentry Supplies				20.0%		10.0%		No Bid			20.0%	
6	Paint and Paint Supplies				20.0%		10.0%		No Bid			20.0%	
7	Welding Supplies				20.0%		10.0%		No Bid			20.0%	
8	Ground Maintenance Supplies				20.0%		10.0%		No Bid			20.0%	
9	Custodial Supplies				20.0%		10.0%		No Bid			20.0%	
10	Cafeteria Supplies				No Bid		10.0%		No Bid			20.0%	
11	Minimum Order				\$0.00		\$0.00		\$0.00			\$0.00	
12	Returns Exchanges												
13	Re-Stock Fee												
14	Standard Delivery Time												
15	Type of Firm (Evaluation Criteria #6)		None		None		Note		None		Small Business		None

TABLATION

**General Maintenance Supplies
RFP 21-007**

Description	MIDWEST TECHNOLOGY PRODUCTS (MIDWEST SHOP SUPPLIES INC)		Morrison Supply Company		PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)		Simplot Turf & Horticulture		Unipak Corp.		VirKlim Inc.		Voss Lighting (Voss Electric Co)	
	Total Price	Unit	Total Price	Unit	Total Price	Unit	Total Price	Unit	Total Price	Unit	Total Price	Unit	Total Price	Unit
1 Electrical Supplies	\$150.00	No Bid	\$0.00	No Bid	\$50.00	15.0%	\$0.00	No Bid	\$0.00	No Bid	\$250.00	No Bid	\$0.00	86.5%
2 Plumbing Supplies		No Bid		15.0%				No Bid		No Bid		No Bid		
3 HVAC Supplies		No Bid		No Bid				No Bid		No Bid		No Bid		
4 General Building Supplies		No Bid		No Bid				No Bid		No Bid		No Bid		
5 Lumber and Carpentry Supplies		5.0%		No Bid				No Bid		No Bid		No Bid		
6 Paint and Paint Supplies		5.0%		No Bid		10.0%		No Bid		No Bid		No Bid		
7 Welding Supplies		5.0%		No Bid		15.0%		No Bid		No Bid		No Bid		
8 Ground Maintenance Supplies		No Bid		No Bid		15.0%	0.0%	No Bid		No Bid		No Bid		3.0%
9 Custodial Supplies		No Bid		No Bid		15.0%	11.0%	No Bid		No Bid		No Bid		
10 Cafeteria Supplies		No Bid		No Bid		\$50.00	\$0.00	No Bid		No Bid		No Bid		
11 Minimum Order	\$150.00		\$0.00	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	\$0.00	\$0.00
12 Returns Exchanges														
13 Re-Stock Fee														
14 Standard Delivery Time														
15 Type of Firm (Evaluation Criteria #6)		None		None		small business		None		None		None		small business

Supplier Scoring Summary

21-007 RFP - General Maintenance Supplies

Supplier	Rank	Score	CRITERIA OF EVALUATION (RFP) 21-007 Gen. Maintenance Supplies						
			10	15	20	20	30	1	4
			Reputation of the vendor and of the vendor's goods or services:(10%)	The quality of the vendor's goods or services;(15%)	The extent to which the goods or services meet the district's needs; (20%)	The vendor's past relationship with the district;(20%)	Purchase Price(Discount); (30%)	The impact on the ability of the district to comply with laws and rules relating to HUB's (1%)	The total long-term cost to the district to acquire the vendor's goods or services: (4%)
Carrier Enterprise	1	96.0	9.0	14.0	19.0	20.0	30.0	0.0	4.0
Batteries Plus Bulbs 428	2	88.0	10.0	14.0	19.0	15.0	25.0	1.0	4.0
Morrison Supply Company	3	85.0	10.0	14.0	19.0	20.0	18.0	0.0	4.0
DEALERS ELECTRICAL SUPPLY CO.	4	78.0	10.0	14.0	19.0	20.0	11.0	0.0	4.0
Hughes Supply PC511	5	72.0	10.0	14.0	19.0	20.0	5.0	0.0	4.0
Baker Distributing	6	71.5	9.0	13.5	18.0	15.0	12.0	0.0	4.0
Voss Lighting	7	71.5	6.5	10.0	10.0	10.0	30.0	1.0	4.0
Elliott Electric Supply	8	71.0	10.0	13.5	17.5	15.0	11.0	0.0	4.0
FASTSERV SUPPLY	9	65.5	7.0	9.5	12.0	10.0	23.0	0.0	4.0
M S C Industrial Supply Company	10	61.0	6.5	10.0	10.0	7.5	23.0	0.0	4.0
Intelligent Combustion Control	11	59.5	5.5	9.0	7.5	7.5	25.0	1.0	4.0
Ace Mart Restaurant Supply	12	54.0	8.5	9.5	12.0	12.0	8.0	0.0	4.0
VirKim Inc.	13	53.5	7.5	10.0	12.5	12.5	7.0	0.0	4.0
Armstrong Repair Center INC	14	52.5	7.0	10.0	14.5	12.0	5.0	0.0	4.0
PYRAMID SCHOOL PRODUCTS	15	47.0	5.5	6.5	9.5	7.5	13.0	1.0	4.0
Global Industrial	16	46.5	6.5	9.0	7.5	7.5	12.0	0.0	4.0
Simplot Turf & Horticulture	17	46.0	5.0	10.0	12.0	10.0	5.0	0.0	4.0
Unipak Corp.	18	46.0	5.5	8.5	9.5	7.5	11.0	0.0	4.0
MIDWEST TECHNOLOGY PRODUCTS	19	44.0	6.5	8.5	9.5	7.5	8.0	0.0	4.0
Circle Saw Builders Supply, Inc	20	36.5	5.0	6.5	7.5	7.5	5.0	1.0	4.0
		62.3	7.5	10.7	13.2	12.2	14.4	0.3	4.0