



College Station Independent School District

Success...each life...each day...each hour

College Station Independent School District Regular Board Meeting Minutes September 15, 2020 – 7:00 p.m. Board Room

Due to health and safety concerns related to the COVID-19 and in order to adhere to social distancing guidelines, no more than 50 people will be allowed in the boardroom.

Due to the temporary suspension of Open Meetings Laws issued on March 16, 2020, to advance the public health goal of limiting face-to-face meetings, this meeting will also be available to the public via live stream video. The public may access this meeting via live stream at the following -- LINK: Live Stream <https://youtu.be/8WYm6MCmOVY>

Public comment will be accepted in-person at the meeting. If you wish to provide feedback in a non-public setting, you may email feedback@csisd.org.

The following items are on the agenda:

ITEM NOS.	CONSENT ITEMS	DESCRIPTIONS
A.		<p>CALL TO ORDER/WELCOME</p> <p>President Michael Schaefer called the meeting to order at 7:00 p.m.</p>
B.		<p>DECLARATION OF QUORUM/WELCOME</p> <p>President Schaefer declared a quorum with seven members present. In attendance were President Michael Schaefer, Vice President GERALYN NOLAN, Trustee Joshua Benn, Trustee Amanda Green, Trustee Jeff Horak and Trustee Kimberly McAdams. Secretary Mike Nugent arrived at 7:42 p.m.</p>

C.		RECOGNITIONS
C-1.		<p>Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence</p> <ul style="list-style-type: none"> ● Jayden Green - River Bend Elementary ● Ja'Rhianna Owens - River Bend Elementary ● Jacob Soules - Southwood Valley ● Jordan Soules - Southwood Valley
C-2.		Recognize artwork provided by Southwood Valley Elementary and Cypress Grove Intermediate
D.		<p>CONSENT AGENDA</p> <p>Items listed on the Consent Agenda are as follows: Item G Minutes; Item H-3 2020-21 Campus Improvement Plans; Item H-4 TEA waiver for modified testing schedules; Item H-5 local policy updates; Item J-2 Attendance Credits; Item J-3 quarterly Investment report; Item J-4 Cooperative fees report; Item J-5 monthly Head Start financial statements; Item J-6 monthly budget amendments; and Item J-7 financial reports.</p> <p><u>MOTION 4887:</u> I move approval of the Consent Agenda as presented. The motion was made by Trustee Jeff Horak and seconded by Trustee Amanda Green. The motion carried with six ayes and zero nos.</p>
E.		BOARD
E-1.		<p>Board Directions and Reports/Announcements/ Superintendent Reports and Announcements</p> <p><u>Board</u></p> <ul style="list-style-type: none"> ● CSISD Education Foundation Trustee Horak and Secretary Nugent both attended the Education Foundation Kick off meeting and are very grateful to the teachers, staff and students who have come back to help create some sense of normalcy. Trustee Horak stated that 51% of CSISD employees have pledged to give \$142,220.

		<p>The big concern is how to hold 50 Men who Can Cook this year. We are doing everything we can to make it occur in some shape or form. Teacher Grant applications are due October 1st.</p> <ul style="list-style-type: none"> ● District Educational Improvement Council Trustee Green and Trustee Horak attended DEIC where this year's officers were voted in. ● Audit ● Head Start Policy Council Trustee McAdams attended the virtual Policy Council meeting. Teachers are moving right along with the rest of us. ● Intergovernmental Relations Liaison President Schaefer will attend the IGR committee meeting this week. ● Personnel Advisory Council Liaison Trustee Benn attended the PAC meeting where they voted in officers and discussed virtual teaching related items and Pre-K programs for students of employees. ● School Health Education Council ● Upcoming Events <p><u>Superintendent</u></p> <ul style="list-style-type: none"> ● Update Superintendent Mike Martindale reviewed the information regarding in person instruction versus virtual instruction for the period since the August Board meeting as well as the projections for the second grading period of the year. The biggest issue currently is the workload for our teachers who are supporting both in person and virtual students. Also reviewed was the number of positive COVID cases for employees and students. Principals and teachers are working diligently to make contact with those virtual students that may not be engaging in a timely fashion. ● Upcoming events <ul style="list-style-type: none"> ○ Leadership CSISD The dates, topics and locations are listed on the handout. ○ Management Oversight – Transportation Monday, October 26th from 11:00 am to 1:00 pm and the location is pending.
F.		HEARING OF CITIZENS (Non-Agenda/Agenda Items)

		<ul style="list-style-type: none"> • Comments related to agenda items for this meeting will be heard during consideration of the item later in the meeting • All comments not related to an agenda item at this meeting will be heard at this time <p>There were no citizens wishing to address the Board at this time.</p>
G.	√	<p>MINUTES</p> <ul style="list-style-type: none"> • August 18, 2020 Workshop Minutes • August 18, 2020 Public Hearing Minutes • August 18, 2020 Regular Board Meeting Minutes
H.		<p>CURRICULUM AND INSTRUCTION</p>
H-1.		<p>Receive report on CSISD Professional Development</p> <ul style="list-style-type: none"> • Tramel Memo <p>Jeff Mann, Director of Instruction and Leadership Development, provided the Board with information on Professional Development in CSISD. He began with a description of the program including the purpose of the program, the foundation of the program, TEA requirements, the budget and funding sources, major activities of the program, performance data, program challenges, and needs and growths for the program. <i>Secretary Mike Nugent arrived at 7:42 p.m.</i> We will be hiring another person to help Stephanie Ryon with integrating the technology into the lessons and to assist parents with virtual instruction. Teachers provide the majority of input as to the professional development offered.</p>
H-2.		<p>Consideration, discussion and possible action on the annual Birth to Five Head Start Self-Assessment Report</p> <ul style="list-style-type: none"> • Tramel Memo • Self-Assessment Report <p>Susan Heath, Director of Early Education, reviewed the annual Birth to Five Head Start Self-Assessment Report. In light of COVID-19, there were many challenges this past year. However, we had 20% more families complete at least one goal this past year. We will continue to work on family engagement even though we are limiting the number of families on campuses. We took advantage of the shut</p>

		<p>down to provide more virtual professional development for teachers. We successfully completed the federal review with no findings. We received additional funding from the Office of Head Start and the City of College Station to help families. Our goal for the next five years is to increase service to students at their home campus. This year we were able to increase to 80% of our students in attendance on their home campus. We continuously strive to attain lofty goals. We like to be able to see what went well and where are we able to grow. Since we were unable to serve 46 students this past year, what are possible options to be able to serve all eligible students? We have been able to serve more 3 year olds in Head Start knowing we can serve more 4 year olds in Pre-K. Are there community organizations that we engage with that can assist us with meeting the mental health issues? We work with Oakwood Roots, NAMI, TAMU, etc. We try to scavenge the community for resources but if there are others out there, please let us know.</p> <p>MOTION 4888: I move approval of the self-assessment as presented. The motion was made by Trustee Joshua Benn and seconded by Secretary Mike Nugent. The motion carried with seven ayes and zero nos.</p>
<p>H-3.</p>	<p>√</p>	<p>Consider approval of 2020-21 Campus Improvement Plans</p> <ul style="list-style-type: none"> ● Tramel Memo <ul style="list-style-type: none"> ○ A&M Consolidated High School ○ College Station High School ○ College View High School ○ A&M Consolidated Middle School ○ College Station Middle School ○ Wellborn Middle School ○ Cypress Grove Intermediate ○ Oakwood Intermediate ○ Pecan Trail Intermediate ○ College Hills Elementary ○ Creek View Elementary ○ Forest Ridge Elementary ○ Greens Prairie Elementary ○ Pebble Creek Elementary ○ River Bend Elementary ○ Rock Prairie Elementary ○ South Knoll Elementary ○ Southwood Valley Elementary ○ Spring Creek Elementary

H-4.	√	<p>Consider approval of Texas Education Agency waiver for modified school schedules on state testing days</p> <ul style="list-style-type: none"> ● Perry Memo
H-5.	√	<p>Consider approval of (LOCAL) policy changes as recommended by Texas Association of School Boards in Policy Update 115 including:</p> <ul style="list-style-type: none"> - BF(LOCAL): BOARD POLICIES - DED(LOCAL): COMPENSATION AND BENEFITS - VACATIONS AND HOLIDAYS - DIA(LOCAL): EMPLOYEE WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION - DMD(LOCAL): PROFESSIONAL DEVELOPMENT - PROFESSIONAL MEETINGS AND VISITATIONS - EI(LOCAL): ACADEMIC ACHIEVEMENT - FB(LOCAL): EQUAL EDUCATIONAL OPPORTUNITY - FD(LOCAL): ADMISSIONS - FEB(LOCAL): ATTENDANCE - ATTENDANCE ACCOUNTING - FFG(LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT - FFH(LOCAL): STUDENT WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION - FMF(LOCAL): STUDENT ACTIVITIES - CONTESTS AND COMPETITION - FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT AND PARENT COMPLAINTS/GRIEVANCES - GF(LOCAL): PUBLIC COMPLAINTS <ul style="list-style-type: none"> ● Perry Memo ● Update 115
I.		PERSONNEL
I-1		<p>Consider approval of a new administrator contract as recommended by the Superintendent of Schools</p> <ul style="list-style-type: none"> ● Dawn Newton, Assistant Principal - Southwood Valley Elementary ● Perry Memo <p>Superintendent Martindale recommended the approval of the new administrator contract for Dawn Newton as Assistant Principal for Southwood Valley Elementary.</p>

		<p>MOTION 4889: I move to approve the new administrator contract as recommended by the Superintendent of Schools for Dawn Newton, as the Assistant Principal of Southwood Valley. The motion was made by Trustee Geralyn Nolan and seconded by Trustee Jeff Horak. The motion carried with seven ayes and zero nos.</p>
J.		BUSINESS
J-1.		<p>Consider approval of a technology purchase in the amount of \$249,936 from Avinext utilizing the Educational Purchasing Interlocal Cooperative at Region 6 (EPIC6). This purchase will be made with ESSER (CARES Act) Funds.</p> <ul style="list-style-type: none"> • Drozd Memo • Memo Shafer/Hutchison <p>Amy Drozd, Chief Financial Officer, reviewed technology purchase of an additional 501 devices and 21 carts for those devices in the amount of \$249,936 from Avinext utilizing the Educational Purchasing Interlocal Cooperative at Region 6 (EPIC6). This purchase will be made with ESSER (CARES Act) Funds.</p> <p>MOTION 4890: I make the motion that we approve the proposal to purchase the additional laptops as presented. The motion was made by Trustee Kimberly McAdams and seconded Secretary Mike Nugent. The motion carried with seven ayes and zero nos.</p>
J-2.	√	<p>For the 2020-2021 school year, delegate contractual authority to obligate the school district under Texas Education Code (TEC) §11.1511(c)(4) to the superintendent, solely for the purpose of obligating the district under TEC, §48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006. This includes approval of the <i>Agreement for the Purchase of Attendance Credit or the Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding)</i>.</p> <ul style="list-style-type: none"> • Drozd Memo • TEA approval letter and calculation • Agreement

J-3.	√	<p>Receive the Quarterly Investment Report for the period ending August 31, 2020.</p> <ul style="list-style-type: none"> • Drozd Memo • Investment Report
J-4.	√	<p>Consider approval of Purchasing Cooperative Fees Report for 2019-20 and renewals for 2020-21.</p> <ul style="list-style-type: none"> • Drozd Memo • Shafer Memo/Purchasing Cooperative Fees and Renewals
J-5.	√	<p>Consider approval of monthly Head Start financial statements and credit card expenditures.</p> <ul style="list-style-type: none"> • Drozd Memo • Financial Statements
J-6.	√	<p>Consider approval of monthly budget amendments.</p> <ul style="list-style-type: none"> • Drozd Memo • Budget Amendments
J-7.	√	<p>Consider approval of financial reports.</p> <ul style="list-style-type: none"> • Drozd Memo • Financial Reports
K.		FACILITIES
L.		<p>EXECUTIVE SESSION</p> <p>President Schaefer adjourned the meeting into Executive Session at 8:11 pm.</p>
L-1.		<p>Consideration and discussion related to the superintendent evaluation. The executive session deliberations will be held pursuant to the “Personnel Matters; Closed Meeting” exception to the Texas Open Meetings Act as set forth in Section 551.074 of the Texas Government Code</p>

M.		<p>OPEN SESSION</p> <p>President Schaefer called the meeting back into Open Session at 9:15 p.m.</p>
N.		<p>ADJOURNMENT</p> <p>Without objection, President Schaefer adjourned the meeting at 9:15 p.m.</p>

Michael Schaefer
 BOARD PRESIDENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act.

MS/ch

Summary Notes have been placed beneath each Consent Agenda item for clarification purposes. Individual Board Members review each Agenda Item at least 72 hours prior to the actual Board Meeting.

 MICHAEL SCHAEFER – PRESIDENT

 MIKE NUGENT - SECRETARY