



College Station Independent School District

Success...each life...each day...each hour

College Station Independent School District Regular Board Meeting Minutes August 18, 2020 7:00 p.m. Board Room – Live Stream

Due to health and safety concerns related to the COVID-19 and in order to adhere to social distancing guidelines, no more than 50 people will be allowed in the boardroom.

Due to the temporary suspension of Open Meetings Laws issued on March 16, 2020, to advance the public health goal of limiting face-to-face meetings, this meeting will also be available to the public via live stream video. The public may access this meeting via live stream at the following -- LINK: Live Stream

https://www.youtube.com/watch?v=Y8m7cy_XLUc&feature=youtu.be

Public comment will be accepted in-person at the meeting. If you wish to provide feedback in a non-public setting, you may email feedback@csisd.org.

The following items are on the agenda:

ITEM NOS.	CONSENT ITEMS	DESCRIPTIONS
A.		CALL TO ORDER President Michael Schaefer called the meeting to order at 7:00 p.m.
B.		DECLARATION OF QUORUM / WELCOME President Schaefer declared a quorum with seven members present. In attendance were President Michael Schaefer, Vice President Geralyn Nolan, Secretary Mike Nugent, Trustee Joshua Benn, Trustee Amanda Green, Trustee Jeff Horak and Trustee Kimberly McAdams.

C.		RECOGNITIONS
C-1.		Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence
D.		<p>CONSENT AGENDA</p> <p>Items listed on the Consent Agenda are as follows: Item E-2 Amended Order of Election; Item G Minutes; Item H-2 Blinn MOU; Item H-3 TEEX MOU; Item J-5 Purchase attendance credits; Item J-6 Library Materials purchase; Item J-7 Annual renewal of PowerSchool Software; Item J-8 Annual renewal of NearPod Lesson Libraries; Item J-9 Head Start financials; Item J-10 Budget Amendments; Item J-11 Financial Reports.</p> <p>MOTION 4881: I move approval of the Consent Agenda as presented. The motion was made by Secretary Mike Nugent seconded by Trustee Joshua Benn. the motion carried with seven ayes and zero nos.</p>
E.		BOARD
E-1.		<p>Board Directions and Reports/Announcements/Superintendent Reports and Announcements</p> <p><u>Board</u></p> <ul style="list-style-type: none"> ● CSISD Education Foundation ● District Educational Improvement Council ● Audit ● Head Start Policy Council ● Intergovernmental Relations Liaison ● Personnel Advisory Council Liaison ● School Health Education Council ● Upcoming Events <p><u>Superintendent</u></p> <ul style="list-style-type: none"> ● Start of School <p>Mike Martindale, Superintendent, gave an update on the first day of school along with a summary of feedback received from principals throughout the day today. Roughly 70% of</p>

		<p>students across the district chose the on-site instructional model. We have been working closely with the Brazos County Health Department and we are very thankful for the excellent job they have done helping us navigate this pandemic. Superintendent Martindale was able to make it to all 19 campuses today and the feedback was very positive. We will debrief over the next few days and address issues that might come up. President Schaefer expressed appreciation from the Board to the work done by the district to make the first day a success. A lot of people worked very hard to get school going. It wasn't perfect, but it did go as well as any first day of school could go. Trustee McAdams also expressed appreciation to the health department for their assistance.</p>
<p>E-2.</p>	<p>√</p>	<p>Consider approval of an Amended Order of Election authorizing a general election to be held on November 3, 2020, for the purpose of electing CSISD Board of Trustees Place 6, and Place 7 by the qualified voters of the College Station ISD; establishing early voting locations and vote centers for this election; and making provisions for conducting the election.</p> <p><i>*Considerar la aprobación de una orden modificado de elección que autoriza una elección general que se llevará a cabo el 3 de noviembre del 2020, con el fin de elegir a la posición 6 y 7 del consejo directivo de CSISD por los votantes calificados del Distrito Escolar Independiente de College Station; Establecer sitios de votación adelantada y los centros de voto para esta elección; Tomar medidas para llevar a cabo la elección.</i></p> <ul style="list-style-type: none"> ● Horn Memo ● Order - English ● Order - Spanish
<p>F.</p>		<p>HEARING OF CITIZENS (Agenda/Non-Agenda Items)</p> <ul style="list-style-type: none"> ● Comments related to agenda items for this meeting will be heard during consideration of the item later in the meeting ● All comments not related to an agenda item at this meeting will be heard at this time <p><u>Zachary Yeager</u> – 6810 Appomattox Dr., College Station, TX – Senior at A&M Consolidated - addressed the board regarding the opening day of school and said thank you for all you have done to keep students safe.</p>

G.	√	<p>MINUTES</p> <ul style="list-style-type: none"> • July 15, 2020 Special Workshop Minutes • July 21, 2020 Regular Board Meeting Minutes • July 30, 2020 Special Workshop Minutes
H.		CURRICULUM AND INSTRUCTION
H-1.		<p>Consideration, discussion and possible action regarding approval of the District’s Remote Asynchronous Learning Plan for submission to the Texas Education Agency</p> <ul style="list-style-type: none"> • Tramel Memo • Asynchronous Learning Plan <p>Penny Tramel, Chief Academic Officer, reviewed the Asynchronous Learning Plan for submission to TEA as required by the State. Appreciation was expressed for the tremendous amount of work done over the last few months and the fabulous job done by all to make the virtual leaning model much more robust and organized than the spring. Major kudos to everyone who has worked on this plan. This was so much work and it is greatly appreciated. Clarification was asked for on the terms face to face, live instruction, synchronous teaching, and direct teach. We are working to make sure everyone is on the same page. Teachers recording their lessons to post for virtual students is possible, but has been left up to the principals and teachers on each campus. MAP assessments will be administered for virtual students as well. The plan must be submitted by October 1st but we want to go ahead and submit early in order to make changes if needed.</p> <p>MOTION 4882: I move approval of the District’s Asynchronous Learning Plan for submission to the Texas Education Agency. The motion was made by Vice President Geralyn Nolan and seconded by Secretary Mike Nugent. The motion carried with seven ayes and zero nos.</p>
H-2.	√	<p>Consider renewal of annual memorandum of understanding (MOU) with Blinn College to address requirements of HB 5</p> <ul style="list-style-type: none"> • Tramel Memo • HB5 MOU

<p>H-3.</p>	<p>√</p>	<p>Consider approval of an annual memorandum of understanding (MOU) with TEEX Fire Program at College View High School</p> <ul style="list-style-type: none"> • Tramel Memo • TEEX MOU
<p>I.</p>		<p>PERSONNEL</p>
<p>J.</p>		<p>BUSINESS</p>
<p>J-1.</p>		<p>Consider approval of the school district budget for the General Fund, Debt Service Fund and Child Nutrition Fund for the fiscal year ending August 31, 2021</p> <ul style="list-style-type: none"> • Drozd Memo • Budget for the General Fund, Debt Service Fund and Child Nutrition Fund • Supplementary Budget Information -- Budget Book for 2020-2021 <p>Amy Drozd, Chief Financial Officer, reviewed the school district budget for the General Fund, Debt Service Fund and Child Nutrition Fund for the fiscal year ending August 31, 2021. The proposed budget is very similar to the budget you have seen the last several months. Expenditures are anticipated to exceed revenues by just under \$2.7 Million. The total budgeted expenditures for all three of these is \$161,983,226.</p> <p>MOTION 4883: I move we approve the General Fund Budget as presented for 2020-2021. The motion was made by Secretary Mike Nugent and seconded by Trustee Amanda Green. The motion carried with seven ayes and zero nos.</p>
<p>J-2.</p>		<p>Consider approval of a resolution adopting the tax rate for the 2020-2021 fiscal year</p> <ul style="list-style-type: none"> • Drozd Memo • Resolution <p>CFO Drozd reviewed the resolution adopting the tax rate which is \$0.966 for maintenance and operations and \$0.263 for debt service. The total proposed tax rate of \$1.229 cents, which is one penny lower than last year. This would benefit the district by \$1.6 million.</p>

	<p>The tax rate would be lower overall, but due to the increased property taxes, it would generate more revenue for the district. The maintenance and operations rate is calculated against the no new revenue rate.</p> <p>MOTION 4884: I move that the property tax rate be increased by the adoption of a total tax rate of \$1.229 of which, \$0.996 is for maintenance and operations and \$0.263 for debt service which is effectively .614% higher than the maintenance and operations calculated no new revenue rate. The motion was made by Vice President Geralyn Nolan and seconded by Trustee Kimberly McAdams. Clarification on the exact number was asked for by Trustee Benn. Trustee McAdams stated any time we can reduce our tax rate it is a good thing. The motion carried with seven ayes and zero nos.</p>
<p>J-3.</p>	<p>Consideration, discussion and possible action regarding ratification of the Operation Connectivity Interlocal Acquisition Agreement between Region 4 Education Service Center and the College Station ISD for technology purchases in the amount of \$103,950.</p> <ul style="list-style-type: none">• Drozd Memo• Interlocal Acquisition Agreement <p>CFO Drozd, reviewed the ratification of the Operation Connectivity Interlocal Acquisition Agreement between Region 4 Education Service Center and the College Station ISD for technology purchases in the amount of \$103,950. Operation Connectivity was created by TEA in response to the pandemic to utilize the buying power of districts across the State of Texas for technology using Region IV ESC as the purchasing agent. This allows for better pricing (approximately half price) and quicker turnaround time for purchases. The agreement was needed to solidify the purchases for the large numbers of virtual students needing devices for learning. Without this agreement, we would not have been able to get the equipment in on the timeline that we did. Information was given by webinar on July 27th and the ILA had to be signed by August 4th in order to participate. It is under the recommendation of TASB that we bring this item to you for ratification and transparency. Currently there are no plans by the State to continue the program at this time. However, if that changes, we would want to participate.</p> <p>MOTION 4885: I move to ratify the Interlocal Acquisition Agreement between CSISD and Region 4 Education Service Center for</p>

		<p>Operation Connectivity allowing for the purchase of hotspots, laptops, and iPads. The motion was made by Trustee Joshua Benn and seconded by Vice President Geralyn Nolan. The motion carried with seven ayes and zero nos.</p>
J-4.		<p>Consider approval of a resolution for the designation of committed fund balance for the fiscal year ending August 31, 2020</p> <ul style="list-style-type: none"> ● Drozd Memo ● Resolution for the Commitment of Fund Balance <p>CFO Drozd reviewed the resolution for the designation of committed fund balance for the fiscal year ending August 31, 2020. More information was provided by Superintendent Martindale and CFO Drozd regarding removing the designation of a portion of the fund balance that was set in 2011, due to an increase in expenses. This was done at that time due to a shortage of funds by the State for school finance. However, due to the newer calculations by the State, having this same amount designated can impact us in a negative way on our financial ratings. The new amount would be a reduction from \$11 Million down to \$8 Million on the construction side and leave the amount at \$4 Million for land.</p> <p>MOTION 4886: I move approval of the resolution for the designation of committed fund balance for the fiscal year ending August 31, 2020. The motion was made by Secretary Mike Nugent and seconded by Trustee Jeff Horak. The motion carried with seven ayes and zero nos.</p>
J-5.	√	<p>Consider approval of an Agreement for the Purchase of Attendance Credits for the 2020-2021 school year pursuant to the Texas Education Code (TEC) Chapter 49, Subchapters A and D</p> <ul style="list-style-type: none"> ● Drozd Memo ● TEA approval letter and calculation ● Agreement
J-6.	√	<p>Consider approval of the award for contract for library materials for the 2020-2021 school year</p> <ul style="list-style-type: none"> ● Drozd Memo ● Shafer/Hester Memo ● Library Materials Evaluation

J-7.	√	<p>Consider approval to renew annual PowerSchool Software Maintenance and Support agreement in the amount of \$164,647.68 for the 2020-21 school year to be paid for using the 2020-21 General Fund</p> <ul style="list-style-type: none"> • Drozd Memo • Shafer/Janacek Memo/Quote
J-8.	√	<p>Consider approval of the annual renewal of district licenses to NearPod Lesson Libraries in the amount of \$69,960 from the Instructional Materials Allotment</p> <ul style="list-style-type: none"> • Drozd Memo • Shafer/Tramel Memo
J-9.	√	<p>Consider approval of monthly Head Start financial statements and credit card expenditures</p> <ul style="list-style-type: none"> • Drozd Memo • Financial Statements
J-10.	√	<p>Consider approval of the Budget Amendments for the General Fund and the Debt Service Fund</p> <ul style="list-style-type: none"> • Drozd Memo • Budget Amendments
J-11.	√	<p>Consider approval of financial reports</p> <ul style="list-style-type: none"> • Drozd Memo • Financial Reports
K.		FACILITIES
L.		<p>EXECUTIVE SESSION</p> <p>President Schaefer adjourned the meeting to Executive Session at 8:21 p.m.</p>
L-1.		<p>Consideration and discussion related to the superintendent evaluation. The executive session deliberations will be held pursuant to the “Personnel Matters; Closed Meeting” exception to the Texas</p>

		Open Meetings Act as set forth in Section 551.074 of the Texas Government Code
M.		OPEN SESSION President Schaefer returned the meeting back into Open Session at 9:16 p.m.
N.		ADJOURNMENT Without objection, President Schaefer adjourned the meeting at 9:16 p.m.

MICHAEL SCHAEFER
BOARD PRESIDENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act.

MS/ch

Summary Notes have been placed beneath each Consent Agenda item for clarification purposes. Individual Board Members review each Agenda Item at least 72 hours prior to the actual Board Meeting.

MICHAEL SCHAEFER – PRESIDENT

MIKE NUGENT - SECRETARY