



College Station Independent School District

Success...each life...each day...each hour

MEMORANDUM

To: Mike Martindale, Superintendent *mm*

From: Amy Drozd, Chief Financial Officer *A Drozd*

Date: September 10, 2020

Subject: Consider purchase of laptop computer and carts *↑*

Agenda Item: J – 1.

BACKGROUND

District administration previously identified needs for technology devices throughout the district. These needs included both replacements of older devices as well as increasing the number of devices districtwide. The choice granted to students for either virtual or face to face instruction has increased the demand for technology devices as well as put pressure on our internal timeline for implementation of a funding plan.

ESSER (CARES ACT) Funds in the amount of \$1,376,099 were awarded to CSISD. These funds can be used for expenditures between March 13, 2020 and September 20, 2022. While these funds will be utilized in fiscal year 2019-2020 to reimburse the General Fund for unanticipated costs due to the pandemic and offset the revenue reduction that occurred, administration has recommended some of these funds be held for the 2020-2021 fiscal year to assist with the ongoing additional costs, including technology, that are a direct result of the pandemic and choice of instructional methods.

The technology department identified the immediate need of laptops and carts and created the required specifications and quantities securing 2 quotes.

It is the recommendation of Carmella Shafer, Director of Purchasing and David Hutchison, Director of Technology that Avinext provided the best value to the district through the EPIC6 Purchasing Cooperative in the amount of \$249,936.

RECOMMENDATION

It is recommended that the College Station Independent School District Board of Trustees approve the purchase of technology in the amount of \$249,936 from Avinext utilizing the Educational Purchasing Interlocal Cooperative at Region 6 (EPIC6) from ESSER (CARES) act federal funds.

Amy Drozd
Chief Financial Officer

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Mike Martindale
Superintendent of Schools