



# College Station Independent School District

*Success...each life...each day...each hour*

## College Station Independent School District Regular Board Meeting Minutes September 21, 2021 - 7:00 p.m. Board Room

There will be a regular meeting of the Board of Trustees of the College Station Independent School District on Tuesday, September 21, 2021 at 7:00 p.m. in the CSISD Board Room, CSISD Central Administration, 1812 Welsh, College Station, Texas.

This meeting will be available to the public via live stream video. The public may access this meeting via live stream at the following -- LINK: <https://youtu.be/f1qFezFM6Cw>

The following items are on the agenda:

<b>ITEM NOS.</b>	<b>CONSENT ITEMS</b>	<b>DESCRIPTIONS</b>
<b>A.</b>		<b>CALL TO ORDER/WELCOME</b> President Mike Nugent called the meeting to order at 7:00 p.m.
<b>B.</b>		<b>DECLARATION OF QUORUM/WELCOME</b> President Nugent declared a quorum of seven members present. In attendance were President Mike Nugent, Vice President Geralyn Nolan, Secretary Jeff Horak, Trustee Joshua Benn, Trustee Amanda Green, Trustee Thomas Hall and Trustee Kimberly McAdams.
<b>C.</b>		<b>RECOGNITIONS</b>
<b>C-1.</b>		Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence <ul style="list-style-type: none"> <li>● John Carruth - River Bend Elementary</li> <li>● Caleb Cruickshanks - River Bend Elementary</li> </ul>

		<ul style="list-style-type: none"> <li>● Cassandra Lopez - Southwood Valley</li> <li>● KeMarcus Simmons - Southwood Valley</li> </ul>
<b>C-2.</b>		Recognize artwork provided by Southwood Valley Elementary and Cypress Grove Intermediate
<b>D.</b>		<p><b>CONSENT AGENDA</b></p> <p>Items listed on the Consent Agenda are as follows: Item E-2 Amended Order of Election; Item G Minutes; Item H-4 Campus Improvement Plans; Item H-5 7<sup>th</sup> grade assessment waiver; Item I-1 certified appraisers; Item J-3 Edgenuity software renewal; Item J-4 Microsoft Education software renewal; Item J-5 Student Athletic &amp; Catastrophic Insurance; Item J-6 Quarterly Investment Report; Item J-7 Purchasing Cooperative Fees Report; Item J-8 Monthly Head Start financials; Item J-9 monthly budget amendments; Item J-10 financial reports.</p> <p><b><u>MOTION 4950:</u></b> I move approval of the Consent Agenda as presented. The motion was made by Trustee Joshua Benn and seconded by Vice President Geralyn Nolan. The motion carried with seven ayes and zero nos.</p>
<b>E.</b>		<b>BOARD</b>
<b>E-1.</b>		<p>Board Directions and Reports/Announcements/ Superintendent Reports and Announcements</p> <p><b><u>Board</u></b></p> <ul style="list-style-type: none"> <li>● CSISD Education Foundation Vice President Nolan – The Employee Giving Campaign is currently underway – 53% of CSISD employees are participating for a total of \$163,000 donated this year. Secretary Horak added that when the Employee Giving campaign closes, Teresa Benden and her team review and half of the funds raised goes back to that campus for whatever they need for their campus. Teacher Grants are due October 1<sup>st</sup>. We have lots of money to give away this year. Additionally, we do plan to have 50 Men Who Can Cook this year</li> <li>● District Educational Improvement Council</li> </ul>

Trustee Hall (along with Secretary Horak) attended the virtual meeting where the group elected officers. There was quite a lot of items to cover due to this being the first meeting of the year.

- Audit Committee

- Head Start Policy Council

President Nugent – The first meeting of the year was held last week. There is more information to come later in this meeting.

- Intergovernmental Relations Liaison

Trustee Green (along with Superintendent Mike Martindale and Trustee Benn) met yesterday. There have been two special legislative sessions with no action. We are hoping for action on legislative session number three. Dr. Seth Sullivan provided COVID information. There have been 308 deaths in Brazos County. There have been 70,000 students tested with 4% positivity rate. There are treatments available including the monoclonal antibody infusion, steroid use, anti-inflammatory use, and several investigational treatments are in the pipeline.

- Personnel Advisory Council Liaison

Trustee McAdams (along with Trustee Benn) met a couple of weeks ago for the Personnel Advisory Committee.

Superintendent Martindale gave great updates on trustee elections and the bond election. The group elected officers and addressed employee questions and concerns.

- School Health Advisory Council

- Employee Health Care Committee

Secretary Horak – We have had two meetings so far. The District and the Board must make a decision by December 31<sup>st</sup> to let TRS know if we will leave or stay. The committee reviewed what is happening around the State and options available for healthcare insurance. Representatives will be gathering feedback from their campuses to bring to the next meeting.

- Upcoming Events

### **Superintendent**

- Update

- Enrollment update as of today we have 14,173 students, which is about 3.6% above last year. We built the budget on a 3.2% enrollment increase.
- Active COVID case count as of today is 142 active cases. Relative to our total student population and all our employees, that is .87%.

		<ul style="list-style-type: none"> <li>● Upcoming events <ul style="list-style-type: none"> <li>○ TASA/TASB Convention in Dallas at the Kay Bailey Hutchinson Convention Center September 24-26.</li> <li>○ Reminder that the November 2nd election day is coming up. Early voting begins October 18<sup>th</sup>. We do have a bond in front of the voters totaling \$83.16 million, for four separate propositions, as required by law. We are in the process of going around to all campuses for detailed bond presentations, as well as to booster clubs, Citywide PTO, Education Foundation Board, and we have a voiceover presentation to distribute to places we cannot make it to in person, as well as to the general public. To reiterate, we can accomplish this with no increase to our tax rate. We encourage people to engage in the voting process on November 2<sup>nd</sup>.</li> <li>○ CSISD was selected as one of 14 districts in the State to participate in the prestigious Holdsworth Center Leadership Collaborative, sponsored by HEB. It is designed to help districts strengthen their system structures to sustain or facilitate an internal leadership pipeline of future principals and administrators. We are very excited for this opportunity.</li> <li>○ We have ten National Merit Semi-finalists in CSISD plus an additional 29 Commended Scholars on top of that. Congratulations to those students.</li> <li>○ As we move into week 5 of school, I want to take a moment as Superintendent to say thank you to all our faculty and staff. What makes our district special is our people and they do what is required to take care of our students and provide them the best opportunities and instruction possible. That is a team effort and there are lots of variables that go into that. Thank you all.</li> </ul> </li> </ul>
<p><b>E-2.</b></p>	<p>√</p>	<p>Consider approval of an Amended Order of Election authorizing a general election to be held on November 2, 2021, for the purpose of electing CSISD Board of Trustees Place 1, and Place 2 by the qualified voters of the College Station ISD; establishing early voting locations and vote centers for this election; and making provisions for conducting the election.</p> <p><i>*Considerar la aprobación de una orden modificado de elección que autoriza una elección general que se llevará a cabo el <b>2 de</b></i></p>

		<p><b>noviembre del 2021</b>, con el fin de elegir a la posición 1 y 2 del consejo directivo de CSISD por los votantes calificados del Distrito Escolar Independiente de College Station; Establecer sitios de votación adelantada y los centros de voto para esta elección; Tomar medidas para llevar a cabo la elección.</p> <ul style="list-style-type: none"> <li>• <a href="#">Horn Memo</a></li> <li>• <a href="#">Amended Order - English</a></li> <li>• <a href="#">Amended Order - Spanish</a></li> </ul>
<b>F.</b>		<p><b>HEARING OF CITIZENS</b> (Non-Agenda/Agenda Items)</p> <ul style="list-style-type: none"> <li>• Comments related to agenda items for this meeting will be heard during consideration of the item later in the meeting</li> <li>• All comments not related to an agenda item at this meeting will be heard at this time</li> </ul> <p><u>Madeline DeJesus Gendron</u> – 205 Lampwick Circle College Station – advocating for masks in elementary students</p> <p><u>Patrick Gendron</u> - PO Box 6561 College Station – advocating for masks in schools</p> <p><u>Nancy Plankey Vidile</u> – 1020 Francis Dr. College Station – advocating for masks in schools</p> <p><u>Natalia Goldberg</u> – 2705 Greenbury Ct. College Station – advocating for masks in schools</p> <p><u>Nataliya Pakhotina</u> - 3205 Liesl Ct. – concern over COVID protocols not being followed in school</p>
<b>G.</b>	√	<p><b>MINUTES</b></p> <ul style="list-style-type: none"> <li>• <a href="#">August 17, 2021 Workshop Minutes</a></li> <li>• <a href="#">August 17, 2021 Public Hearing Minutes</a></li> <li>• <a href="#">August 17, 2021 Regular Board Meeting Minutes</a></li> </ul>
<b>H.</b>		<b>CURRICULUM AND INSTRUCTION</b>
<b>H-1.</b>		<p>Receive a report on CSISD Career Technical Education (CTE)</p> <ul style="list-style-type: none"> <li>• <a href="#">Parkerson Memo</a></li> </ul>

		<p>Kevin Ross, Director for Career Technical Education, provided an <a href="#">overview</a> of Career Technical Education (CTE) in CSISD.</p>
H-2.		<p>Consideration, discussion and possible action on the annual Birth to Five Head Start Self-Assessment Report</p> <ul style="list-style-type: none"> <li>• <a href="#">Tramel Memo</a></li> <li>• <a href="#">Self-Assessment Report</a></li> </ul> <p>Susan Heath, Director of Early Education, gave a <a href="#">report</a> on the annual self-assessment for the Birth to Five Head Start program in CSISD.</p> <p><b>MOTION 4951:</b> I move approval of the CSISD Birth to Five Head Start program 2020-2021 self-assessment. The motion was made by Trustee Thomas Hall and seconded by Vice President Geralyn Nolan. The motion carried with seven ayes and zero nos.</p>
H-3.		<p>Consideration, discussion and possible action to charter a committee for the purpose of evaluating board policy EIC (Local) regarding Academic Achievement &amp; Class Rank</p> <ul style="list-style-type: none"> <li>• <a href="#">Parkerson Memo</a></li> <li>• <a href="#">CSISD EIC (Local) Academic Achievement &amp; Class Rank Committee Charter</a></li> </ul> <p>Tiffany Parkerson, Executive Director of Secondary Education, reviewed information and asked for the board to charter a committee to explore board policy EIC Local to examine academic achievement and class rank.</p> <p><b>MOTION 4952:</b> I move we charter a committee for the purpose of evaluating board policy EIC (Local) regarding Academic Achievement &amp; Class Rank the motion was made by Trustee Amanda Green and seconded by Trustee Thomas Hall. The motion carried with seven ayes and zero nos.</p>
H-4.	√	<p>Consider approval of 2021-22 Campus Improvement Plans</p> <ul style="list-style-type: none"> <li>• <a href="#">Tramel Memo</a> <ul style="list-style-type: none"> <li>○ <a href="#">A&amp;M Consolidated High School</a></li> <li>○ <a href="#">College Station High School</a></li> <li>○ <a href="#">College View High School</a></li> <li>○ <a href="#">A&amp;M Consolidated Middle School</a></li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>○ <a href="#">College Station Middle School</a></li> <li>○ <a href="#">Wellborn Middle School</a></li> <li>○ <a href="#">Cypress Grove Intermediate</a></li> <li>○ <a href="#">Oakwood Intermediate</a></li> <li>○ <a href="#">Pecan Trail Intermediate</a></li> <li>○ <a href="#">College Hills Elementary</a></li> <li>○ <a href="#">Creek View Elementary</a></li> <li>○ <a href="#">Forest Ridge Elementary</a></li> <li>○ <a href="#">Greens Prairie Elementary</a></li> <li>○ <a href="#">Pebble Creek Elementary</a></li> <li>○ <a href="#">River Bend Elementary</a></li> <li>○ <a href="#">Rock Prairie Elementary</a></li> <li>○ <a href="#">South Knoll Elementary</a></li> <li>○ <a href="#">Southwood Valley Elementary</a></li> <li>○ <a href="#">Spring Creek Elementary</a></li> </ul>
<b>H-5.</b>	√	<p>Consideration, discussion and possible action on a 7th grade Assessment Waiver for the 2021-22 school year</p> <ul style="list-style-type: none"> <li>● <a href="#">Tramel Memo</a></li> <li>● <a href="#">7th Grade Assessment Waiver</a></li> </ul>
<b>I.</b>		<b>PERSONNEL</b>
<b>I-1</b>	√	<p>Consideration, discussion and possible action regarding certified appraisers who can appraise a teacher in place of the teacher's supervisor during the 2021-22 school year</p> <ul style="list-style-type: none"> <li>● <a href="#">Perry Memo</a></li> </ul>
<b>J.</b>		<b>BUSINESS</b>
<b>J-1.</b>		<p>Consider approval of a purchase of software licenses for Education Galaxy and LiftOff from Education Galaxy LLC. for three years in the amount of \$119,737.50 per BuyBoard Contract #579-19 utilizing ESSER III funds.</p> <ul style="list-style-type: none"> <li>● <a href="#">Drozd Memo</a></li> <li>● <a href="#">Memo Shafer/Tramel</a></li> </ul> <p>Amy Drozd, Chief Financial Officer, reviewed the information from a financial viewpoint utilizing ESSER III funds.</p>

		<p>Penny Tramel, Chief Academic Officer, reviewed the recommended software from an educational standpoint.</p> <p><b>MOTION 4953:</b> I motion to approve the purchase of software licenses for Education Galaxy and LiftOff from Education Galaxy LLC. for three years in the amount of \$119,737.50 per BuyBoard Contract #579-19 utilizing ESSER III funds. The motion was made by Vice President Geralyn Nolan and seconded by Trustee Thomas Hall. The motion carried with seven ayes and zero nos.</p>
J-2.		<p>Consider approval of a purchase of software licenses for Study Island from Edmentum for three years in the amount of \$110,198.95 per BuyBoard Contract # 573-18 utilizing ESSER III funds.</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Memo Shafer/Parkerson</a></li> </ul> <p>CFO Drozd reviewed the reviewed the information from a financial viewpoint utilizing ESSER III funds.</p> <p>Executive Director Parkerson, reviewed the recommended software from an educational standpoint.</p> <p><b>MOTION 4954:</b> I move approval of purchase of Study Island software as presented. The motion was made by Trustee Kimberly McAdams and seconded by Vice President Geralyn Nolan. The motion carried with seven ayes and zero nos.</p>
J-3.	√	<p>Consider approval of the renewal of a 3-year subscription of the Edgenuity Software at an annual amount of \$70,920 per the BuyBoard Contract #573-18 using Instructional Materials Allotment Funds.</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Memo Shafer/Tramel</a></li> </ul>
J-4.	√	<p>Consider approval of the renewal of Microsoft Education Desktop Package with Enterprise Client Access Licenses from SoftwareOne in the amount of \$68,990.40 per Department of Information Resources (DIR) contract #DIR-TSO-4061 using Instructional Materials Allotment Funds.</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Shafer/Hutchison Memo</a></li> </ul>



<b>J-5.</b>	√	<p>Consider authorizing the Superintendent to renew the Student Accident/Athletic &amp; Catastrophic Insurance, (RFP) #20-005, to Greater East Texas Insurance Associates for the 2021-22 school year in the amount of \$85,935 with the option to extend for one additional year.</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Shafer/Reed Memo</a></li> </ul>
<b>J-6.</b>	√	<p>Receive the Quarterly Investment Report for the period ending August 31, 2021.</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Investment Report</a></li> </ul>
<b>J-7.</b>	√	<p>Consider approval of the Purchasing Cooperative Fees Report for 2020-21 and renewals for 2021-22.</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Shafer Memo/Purchasing Cooperative Fees and Renewals</a></li> </ul>
<b>J-8.</b>	√	<p>Consider approval of monthly Head Start financial statements and credit card expenditures.</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Financial Statements</a></li> </ul>
<b>J-9.</b>	√	<p>Consider approval of monthly budget amendments.</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Budget Amendments</a></li> </ul>
<b>J-10.</b>	√	<p>Consider approval of financial reports.</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Financial Reports</a></li> </ul>
<b>K.</b>		<b>FACILITIES</b>
<b>K-1.</b>		<p>Consider approval of a resolution expressing official intent to reimburse costs of projects with bond proceeds.</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Resolution</a></li> </ul>

		<p>CFO Drozd reviewed the resolution expressing official intent to reimburse costs of projects with bond proceeds.</p> <p><b><u>MOTION 4955:</u></b> I move to approve as presented. The motion was made by Trustee Thomas Hall and seconded by Vice President Geralyn Nolan. The motion carried with seven ayes and zero nos.</p>
<b>L.</b>		<p><b>EXECUTIVE SESSION</b></p> <p>President Nugent adjourned the meeting into Executive Session at 8:40 p.m.</p>
<b>L-1.</b>		<p>Consideration and discussion related to the superintendent evaluation. The executive session deliberations will be held pursuant to the "Personnel Matters; Closed Meeting" exception to the Texas Open Meetings Act as set forth in Section 551.074 of the Texas Government Code</p>
<b>M.</b>		<p><b>OPEN SESSION</b></p> <p>President Nugent called the meeting back into Open Session at 9:10 p.m.</p>
<b>N.</b>		<p><b>ADJOURNMENT</b></p> <p>Without objection, President Nugent adjourned the meeting at 9:10 p.m.</p>

Mike Nugent  
 BOARD PRESIDENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the

section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act.

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*Summary Notes have been placed beneath each Consent Agenda item for clarification purposes. Individual Board Members review each Agenda Item at least 72 hours prior to the actual Board Meeting.*

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MIKE NUGENT – PRESIDENT

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JEFF HORAK - SECRETARY