



College Station Independent School District

Success...each life...each day...each hour

PURCHASING OFFICE INTER-DEPARTMENTAL MEMO

DATE: September 10, 2021
TO: Amy Drozd, CFO
FROM: Carmella Shafer, Director of Purchasing
SUBJECT: Purchasing Cooperative Fees Report for 2020-21 and Approval of Renewal Memberships for 2021-2022

A school district that enters into a purchasing contract valued at \$25,000 or more under Education Code 44.031(a) (5) (interlocal contract), under Local Government Code Chapter 271, Subchapter F (cooperative purchasing program), or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract. The amount, purpose, and disposition of any fee described above must be presented in a written report and submitted annually in an open meeting of the board. The written report must appear as an agenda item. The commissioner of education may audit the written report. Education Code 44.0331.

College Station ISD was a member of the following purchasing cooperatives during the 2020-2021 school year. Membership in these purchasing cooperatives is authorized under TEC 44.031 (a) (4), which was instituted through an inter-local agreement between the cooperative and CSISD. Each of these cooperatives follows the competitive bidding laws of the State of Texas, and CSISD accesses the discount pricing by following the guidelines of the cooperative.

Purchasing Cooperatives with no fees for 2020-2021.

- **Omnia Partners Purchasing Cooperative**
- **Texas Local Government and Statewide (TASB Buy Board).** The district received a rebate check for \$5,490.00 based on its participation in the cooperative for the 2019-2020 fiscal year.
- **Department of Information Resources (DIR)** (State Agency)
- **Choice Partners Cooperative** (sponsored by Harris County Department of Education)
- **Purchasing Solutions Alliance (PSA)**
- **Region 6 ESC, EPIC 6**
- **Region 19 ESC, Allied States Cooperative**
- **Region 8 ESC, TIPS/TAPS**
- **PACE Purchasing Cooperative**
- **School Purchasing Alliance**
- **National Cooperative Purchasing Alliance (NCPA)**
- **1GPA 1 Government Procurement Alliance**
- **Purchasing Cooperative of America**
- **Sourcewell Purchasing Cooperative**

Purchasing Cooperatives with fees for 2020-2021.

- **Central Texas Purchasing Alliance** – The annual membership fee was \$150 for 2020-21.
- **Houston-Galveston Area Cooperative (HGAC)** – no membership fee. The District purchased one 2020 Ford Transit Cargo Van and paid an administrative fee of \$600 to the vendor for this purchase.
- **State of Texas Cooperative Purchasing Program** (administered by Texas Comptroller of Public Accounts) - The annual membership fee is \$100.
- **Region 2 ESC, Goodbuy** - no membership fee. The District purchased one 2021 Ford Transit Connect Van and paid an administrative fee of \$300 to the vendor for this purchase.
- **Region 20 ESC 2013 Purchasing Cooperative**- The annual membership fee was \$875 for 2020-2021. This cooperative provides access to a unique group of vendors, materials, and services that are compliant with federal procurement requirements.

I am recommending the Board of Trustees accept the Cooperative Fees Report for FY 2020-2021 and renew the current cooperative memberships for FY 2021- 2022.


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