



# College Station ISD Board of Trustees

Regular Meeting - Tuesday, January 23, 2024  
7:00 p.m. - CSISD Board Room (1812 Welsh Ave.)

## MINUTES

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### AGENDA

<i>Item</i>	<i>Consent</i>	<i>Description</i>
<b>A.</b>		<b>CALL TO ORDER</b> President Jeff Horak called the meeting to order at 7:00 pm.
<b>B.</b>		<b>DECLARATION OF QUORUM / WELCOME</b> President Horak declared a quorum with six members present. In attendance were President Jeff Horak, Secretary Joshua Benn, Trustee Blaine Decker, Trustee Kim Ege, Trustee Kimberly McAdams and Trustee Heather Simmen. Vice President Dr. Darin Paine was not in attendance.
<b>C.</b>		<b>RECOGNITIONS</b>
C-1.		Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence <ul style="list-style-type: none"><li>● Levi Rhine - Greens Prairie Elementary</li><li>● Walt Parkerson - Greens Prairie Elementary</li><li>● Hadleigh Lipscomb - Rock Prairie Elementary</li><li>● Cody Evans - Rock Prairie Elementary</li></ul>
C-2.		Recognize staff members from Greens Prairie Elementary and Rock Prairie Elementary <ul style="list-style-type: none"><li>● Greens Prairie Elementary<ul style="list-style-type: none"><li>○ Sarah Rhine</li><li>○ Ruso Koym</li><li>○ Tonya Moore</li><li>○ Melissa Shanahan</li></ul></li><li>● Rock Prairie Elementary<ul style="list-style-type: none"><li>○ Beth Stanford</li><li>○ Laura Decell</li><li>○ Cynthia Stephens</li></ul></li></ul>

C-3.

Students

- CSHS FFA LDE Teams
  - Ag Issues Team
    - Lainey Bone
    - Isabella Bramwell
    - Callie Grimes
    - Jacob Knight
    - Olivia Smith
    - Brynlee Wilson
    - Advisor: Erin Stutts
  - Ag Skills Team
    - Garrison Fortner
    - Emily Kasowski
    - Brady Lambert
    - Kyler Wendt
    - Advisor: Erin Stutts
  - Public Relations Team
    - Layla Aguilar
    - Carly Jo Janac
    - Layni Kaase
    - Caroline Kerby
    - Katelyn Reese
    - Advisor: Jordyn Roberts
- CSHS Theatre Troupe 8209
  - Ellie Skow
  - Nick Geyvandova
  - Emma West
  - Ellie Heye
  - Carter Crisp
  - Savannah Tuttle
  - Matthew Richards
  - Theatre Director: Stacy Erskine
  - Theatre Teacher: Larry Robinson

C-4.

Recognize artwork provided by Greens Prairie Elementary School and Rock Prairie Elementary School

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**D.**

**BOARD**

D-1.

Board Directions, Reports and Announcements / Superintendent Reports and Announcements

## Board

- CSISD Education Foundation
  - Trustee Heather Simmen - reminded everyone that 50 Men Who Can Cook will be held at the Expo Center next Friday. February 2nd. Everything is digital, so go online to buy your tickets and view auction and raffle items. Additionally, Chrissy's Closet has seen an increase in visits so please go to the Amazon wish list if you are able. We had a successful clothing drive yesterday. There is always a need for kids' clothes. We have placed donation bins at the elementary schools.
- District Educational Improvement Council
  - Trustee Kimberly McAdams DEIC met on January 10th to review the calendar survey results and voting, which we will see in a few minutes. We received presentations from Fine Arts, Athletics and CTE. Each director gave a wonderful summary of their programs. We just saw the Fine Arts update in our workshop earlier this evening.
- Audit Committee
- Head Start Policy Council
  - Trustee Kim Ege said that the Head Start Policy Council met earlier this month. They approved the budget which is on the agenda tonight. As a new person coming in, it has been very interesting to hear from parents about the impact the program has on their students. The council is really excited about the Family Culture night planned for May 2nd.
- Intergovernmental Committee
  - Trustee Kimberly McAdams stated the meeting was canceled due to weather.
- Personnel Advisory Council
- School Health Advisory Council
- Upcoming Events

## Superintendent

- Superintendent Update - Dr. Tim Harkrider
  - You know it is baseball and softball season when it gets cold and wet outside. Soccer season is in full swing as well.
  - It is musical season at the high schools. Starting this week, *Rock of Ages* will be at CSHS. Last week was *The Lightning Thief - The Percy Jackson Musical* at Consol. The job our Fine Arts department does is phenomenal and it has been very cool to watch.
- Upcoming Events

- The BCS Economic Outlook Conference is tomorrow - Dr. Harkrider will get the chance to speak about CSISD. This is a huge event in our community.
- The Long Range Facilities and Bond Committee will be meeting tomorrow. The group met last week to go through the data points on our last bond election and had discussions on long term planning and what that may look like on future bonds. A possible third meeting would be held if needed.
- Sunday through Wednesday members of the Leadership Team will be at TASA Midwinter in Austin. This is the largest school administrator conference in the entire country, and about 99% of the people there are all from Texas. It is a great learning opportunity for us.

D-2. School Board Appreciation

Austin Dunson, director for Communications, recognized the CSISD board members and thanked them for their service to the students of this district

Superintendent Harkrider expressed his appreciation for our board and for the fact that they are in this for the students in this district . We are blessed that you represent us in a first class manner always.

The board was presented with a token of appreciation for their service. Students Ellie Heye and Brayden Kissmann from CSHS performed a number from their upcoming musical *Rock of Ages - Teen Edition*, opening this week.

**E. HEARING OF CITIZENS**

- Public comments regarding agenda items and non-agenda items will be heard at this time
  - There were no citizens wishing to address the Board at this time.

**F. CONSENT AGENDA**

Items listed on the Consent Agenda are as follows: Item G Minutes; Item Item I-5 TASB Policy Update 122; Item J-4 Solution Tree Professional Learning Communities Trainings; Item J-5 Aya Healthcare, Inc contract; Item J-6 purchase of four vehicles; Item J-7 Purchase of computer carts; Item J-8 Birth to Five Head Start budget and eligibility criteria; Item J-9 monthly Head Start financial statements; Item J-10 monthly budget amendments; Item J-11 financial reports.

**MOTION 5122:** I move to approve as presented. The motion was made by Secretary Joshua Benn and seconded by Trustee Blaine Decker. The motion carried with six ayes and zero nos.

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**G. ✓ MINUTES**

- [December 12, 2023 Board Workshop](#)
  - [December 12, 2023 Regular Board Meeting](#)
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**H. CURRICULUM AND INSTRUCTION**

H-1. Consideration, discussion and possible action regarding the 2024-2025 College Station ISD School Calendar

- [Parkerson Memo](#)
- [2024-2025 School Calendar Recommendation](#)

Tiffany Parkerson, Executive Director for Secondary Instruction [reviewed](#) the calendar survey process as well as the recommendation put forth by the DEIC. Discussion occurred.

**MOTION 5123:** I move to accept Calendar B. The motion was made by Trustee Blaine Decker and seconded by Trustee Kimberly Mcadams. The motion carried with six yes and zero nos.

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**I. ADMINISTRATION**

I-1. Consideration, discussion and possible action regarding an amendment to the 2023-2024 compensation plan to include a Resignation Incentive for eligible staff using ESSER III funds

- [Symank Memo](#)

Josh Symank, Director for Human Resources reviewed the resolution to provide the early resignation incentive for eligible staff using ESSER II funds. This was a huge benefit to the district last year in allowing the principals to move forward with hiring sooner and hit the market first.

**MOTION 5124:** I move to accept as presented. The motion was made by Trustee Blaine Decker and seconded by Trustee Heather Simmen. The motion carried with six ayes and zero nos.

I-2. Consideration, discussion and possible action of an amendment to Policy CV (Local)

- [Drozd Memo](#)
- [Policy CV \(LOCAL\)](#)

Amy Drozd, Chief Financial Officer, reviewed the amendment to Policy CV (LOCAL) to state that the board authorizes either Competitive Sealed Proposal or Job Order Contracting as the best value for the district in order to expedite the process of getting pricing. If any other method is considered a better value for CSISD, it must come before the board for approval.

**MOTION 5125:** I move to accept as presented. The motion was made by Trustee Blaine Decker and seconded by Trustee Kim Ege. The motion carried with six ayes and zero nos.

- I-3. Recommendation for Spring Creek Elementary principal
- [Symank Memo](#)

Superintendent Dr. Harkrider recommended Mindy Chapa as next principal of Spring Creek Elementary. The campus staff is very excited about this recommendation.

**MOTION 5126:** I move to accept the recommendation as presented. The motion was made by Secretary Joshua Benn and seconded by Trustee Kimberly McAdams. The motion carried with six ayes and zero nos.

- I-4. Consider approval of a resolution for payment of employees for a missed workday and missed hours due to the closure of the district related to the inclement weather on January 16-17, 2024
- [Symank Memo](#)
  - [Resolution and Policy DEA Local](#)

Director Symank stated that on January 16th CSISD was closed and on January 17th we had a 2 hour start delay, both due to inclement weather. Due to the number of instructional minutes built into our calendar there is no need to make these days up and employees will be compensated for days missed. Discussion occurred.

**MOTION 5127:** I move to approve as presented. The motion was made by Secretary Joshua Benn and seconded by Trustee Blaine Decker. The motion carried with six ayes and zero nos.

- I-5. ✓ Consideration, discussion and possible action related to Texas Association of School Boards (TASB) Policy Update 122
- [Hester Memo](#)
  - [Update 122](#)

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**J. BUSINESS**

- J- 1. Consider approval of the change of funding for prior contract award for security vestibules to SpawGlass in the amount of \$818,000 from 2021

Bond Funds to the 2023-2025 School Safety and Facilities Enhancement Grant

- [Drozd Memo](#)

CFO Drozd reviewed the change of funding due to the 2023-2025 School Safety and Facilities Enhancement Grant for prior contract award for security vestibule enhancements to SpawGlass in the amount of \$818,000. This funding would change from 2021 Bond Funds to the 2023-2025 School Safety and Facilities Enhancement Grant.

**MOTION 5128:** I move to accept as presented. The motion was made by Trustee Blaine Decker and seconded by Trustee Kimberly McAdams. The motion carried with six ayes and zero nos.

- J- 2. Consider approval of the change of funding for a prior contract award for security vestibules to Vaughn Construction in the amount of \$510,000 from the Adam Family Foundation Safety and Security Donation Fund to the 2023-2025 School Safety and Facilities Enhancement Grant

- [Drozd Memo](#)

CFO Drozd reviewed the change of funding for a prior contract award for security vestibules to Vaughn Construction in the amount of \$510,000 from the Adam Family Foundation Safety and Security Donation Fund to the 2023-2025 School Safety and Facilities Enhancement Grant.

**MOTION 5129:** I move that we approve as presented. The motion was made by Trustee Kim Ege and seconded by Trustee Heather Simmen. The motion carried with six ayes and zero nos.

- J- 3. Consider authorizing the Superintendent authority for purchases over \$50,000 for 2 used tractor/trailer trucks in an amount not to exceed a total of \$230,000 from 2023 Bond Funds

- [Drozd Memo](#)

CFO Drozd reviewed the proposal to authorize the Superintendent authority for purchases over \$50,000 for 2 used tractor/trailer trucks in an amount not to exceed a total of \$230,000 from 2023 Bond Funds.

**MOTION 5130:** I move to accept as presented. The motion was made by Trustee Blaine Decker and seconded by Secretary Joshua Benn. the motion carried with six ayes and zero nos.

- J- 4. ✓ Consider approval a contract with Solution Tree for Professional Learning Communities Training through Allied States Cooperative contract # 24-7474 in the amount of \$92,280 using ESSER III Funds

- [Drozd Memo](#)

- [Shafer/Mann Memo](#)
- J- 5. ✓ Consider authorizing the district to enter into a contract with Aya Health Care Inc. to provide Registered Behavior Technician (RBT) Services in an amount not to exceed \$60,000 using federal special education funds
- [Drozd Memo](#)
  - [Shafer/Perry Memo](#)
- J- 6. ✓ Consider the purchase of 4 vehicles from Silsbee Ford based on the TIPS contract # 210907 in the total amount of \$205,313.75 using 2023 Bond Funds
- [Drozd Memo](#)
  - [Shafer Memo](#)
- J- 7. ✓ Consider the purchase of computer carts from Black Rock Technology Group based on the EPIC 6 contract # 24.21 in the amount of \$134,850 using 2023 Bond Funds
- [Drozd Memo](#)
  - [Shafer/Hutchison Memo](#)
- J- 8. ✓ Consideration, discussion and possible action related to Budget and Eligibility Criteria for the Birth to Five Head Start Program
- [Drozd Memo](#)
  - [Hickman Memo/Eligibility Criteria and Budget](#)
- J- 9. ✓ Consider approval of monthly Head Start financial statements and credit card expenditures
- [Drozd Memo](#)
  - [Financial Statements](#)
- J- 10. ✓ Consider approval of monthly budget amendments
- [Drozd Memo](#)
  - [Budget Amendments](#)
- J- 11. ✓ Consider approval of financial reports
- [Drozd Memo](#)
  - [Financial Reports](#)

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**K. FACILITIES**

- K- 1. Consider authorizing the Superintendent to enter into final negotiations and contract with VLK Architects for the architectural services related to the district's Middle School Playing Field project and construction



- [Drozd Memo](#)

CFO Drozd reviewed the request to authorize the Superintendent to enter into final negotiations and contract with VLK Architects for the architectural services related to the district's Middle School Playing Field project and construction.

**MOTION 5131:** I move to approve as presented. The motion was made by Trustee Heather Simmen and seconded by Trustee Blaine Decker. Discussion occurred. The motion carried with six ayes and zero nos.

K - 2.

Consider approval of the procurement method of Competitive Sealed Proposal (CSP) for district's Middle School Playing Field Project

- [Drozd Memo](#)

CFO Drozd reviewed the request to approve the procurement method of Competitive Sealed Proposal (CSP) for the district's Middle School Playing Field Project. Discussion occurred.

**MOTION 5132:** I move to approve as presented. The motion was made by Trustee Blaine Decker and seconded by Trustee Kim Ege. The motion carried with six ayes and zero nos.

K - 3.

Consider authorizing the Superintendent to enter into final negotiations on CSP 24-004 with Rava Construction LLC for Phase 3 of renovations to A&M Consolidated High School in the amount of \$3,600,000 utilizing 2021 Bond Funds

- [Drozd Memo](#)
- [Hall Memo](#)

Jon Hall, Executive Director for Facilities, reviewed the request to authorize the Superintendent to enter into final negotiations on CSP 24-004 with Rava Construction LLC for Phase 3 of renovations to A&M Consolidated High School in the amount of \$3,600,000 utilizing 2021 Bond Funds. Discussion occurred.

**MOTION 5133:** I move to accept as presented. The motion was made by Trustee Blaine Decker and seconded by Secretary Joshua Benn. The motion carried with six ayes and zero nos.

K - 4.

Consider authorizing the Superintendent to enter into final negotiations on CSP 24-003 with Rava Construction LLC for renovations to Cypress Grove Intermediate School in the amount of \$3,655,000 utilizing 2021 Bond Funds

- [Drozd Memo](#)
- [Hall Memo](#)

Executive Director Hall reviewed the request to authorize the Superintendent to enter into final negotiations on CSP 24-003 with Rava Construction LLC for renovations to Cypress Grove Intermediate School in the amount of \$3,655,000 utilizing 2021 Bond Funds.

**MOTION 5134:** I move that we approve as presented. The motion was made by Trustee Kim Ege and seconded by Trustee Heather Simmen. The motion carried with six ayes and zero nos.

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**L. EXECUTIVE SESSION**

President Horak adjourned the meeting into Executive Session at 8:20 pm.

L-1 The Board will meet in executive session to discuss superintendent mid-year review. The executive session deliberations will be held pursuant to the "Personnel Matters; Closed Meeting" exception to the Texas Open Meetings Act as set forth in Section 551.074 of the Texas Government Code

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**M. OPEN SESSION**

President Horak called the meeting back into Open Session at 9:30 pm.

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**N. ADJOURNMENT**

Without objection, President Horak adjourned the meeting at 9:31 pm.

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**Jeff Horak, Board President**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act.

JH/ch

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**JEFF HORAK - PRESIDENT**

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**JOSHUA BENN - SECRETARY**