



# College Station ISD Board of Trustees

Regular Meeting - Tuesday, February 20, 2024  
7:00 p.m. - CSISD Board Room (1812 Welsh Ave.)

## MINUTES

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### AGENDA

<i>Item</i>	<i>Consent</i>	<i>Description</i>
<b>A.</b>		<b>CALL TO ORDER</b> President Jeff Horak called the meeting to order at 7:00 p.m.
<b>B.</b>		<b>DECLARATION OF QUORUM / WELCOME</b> President Horak declared a quorum with seven members present. In attendance were President Jeff Horak, Vice President Dr. Darin Paine, Secretary Joshua Benn, Trustee Blaine Decker, Trustee Kim Ege, Trustee Kimberly McAdams and Trustee Heather Simmen.
<b>C.</b>		<b>RECOGNITIONS</b>
C-1.		Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence <ul style="list-style-type: none"><li>• Raya Breeden - Pecan Trail Intermediate School</li><li>• Axel Kane - Pecan Trail Intermediate School</li><li>• Chyler Anderson- Wellborn Middle School</li><li>• Micah Field - Wellborn Middle School</li></ul>
C-2.		Recognize staff from Pecan Trail Intermediate School and Wellborn Middle School Pecan Trail staff: <ul style="list-style-type: none"><li>• Stephanie Morris</li><li>• Roy Rodriguez</li><li>• Gail Lewis</li><li>• Sarah Campbell</li></ul> Wellborn Staff: <ul style="list-style-type: none"><li>• Cassie Doucette</li><li>• Kerri White</li></ul>
C-3.		Recognize Counselors in CSISD

February is School Counselor month. Chrissy Hester, Director of Student Services, recognized the dedicated service of the School Counselors in CSISD and thanked them for their tireless efforts and dedicated support. Dr. Harkrider then thanked Chrissy Hester for all of her efforts and work with the counseling staff and for being the counselor to the entire district.

C-4.

Students

- TMEA All-State
  - Cooper Allen, CSHS
  - Callie Caffee, AMCHS
  - Mauricio Garcia, CSHS
  - Andrew Kim, CSHS
  - Minyoung Kim, CSHS
  - Misato Koiwa, AMCHS
  - Cynthia Kuo-Lo, AMCHS
  - Sawa Miyamoto, CSHS
  - Riho Miyamoto, CSHS
  - Parker Moratzka, AMCHS
  - David Paull, CSHS
  - Christina Yum, AMCHS
  - Joshua Zhou, CSHS
  
- CSHS Art
  - Cynthia Zhou

C-3.

Recognize artwork provided by Pecan Trail Intermediate School and Wellborn Middle School

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D.

**BOARD**

D-1.

Board Directions, Reports and Announcements / Superintendent Reports and Announcements

Board

- CSISD Education Foundation
  - Vice President Dr. Darin Paine thanked the 50 Men Who Can Cook Title Sponsor St. Joseph Health. We had 155 volunteers, 59 booths, about 1,400 guests and raised over \$300,000 for the Education Foundation. Additionally, the upcoming Little Olympics is sponsored by a grant from the Education Foundation.
- District Educational Improvement Council
  - Trustee Kimberly McAdams stated that DEIC met on February 14th and heard updates on our Early Education Services, Special Education and Special Programs.
- Audit Committee

- Head Start Policy Council
- Intergovernmental Committee
- Personnel Advisory Council
- School Health Advisory Council
  - Secretary Joshua Benn said SHAC met on February 7th. The Little Olympics will be held on May 8th. The group held a discussion on cell phone usage on campuses. The Brazos County MPO has a survey on transportation safety issues which can be found online at the MPO website if you would like to participate. Next month, Kevin Starnes will give a SHAC presentation to the Board.
- Upcoming Events

Superintendent - Dr. Tim Harkrider

- Superintendent Update
  - We entered the 4th six weeks last Friday.
- Upcoming Events
  - We have a couple of weeks until Spring Break, which is March 11-15th.
  - The March School Board Meeting will be held on Tuesday, March 19th.

**E. HEARING OF CITIZENS**

- Public comments regarding agenda items and non-agenda items will be heard at this time
  - Tisha Nowak - College Station - spoke regarding appreciation to the Board for calling the bond for athletic facilities improvements.

**F. CONSENT AGENDA**

Items listed on the Consent Agenda are as follows: Item G Minutes; Item J-3 prevailing wage rates resolution; Item J-4 network switch expansion; Item J-5 cargo van purchase; Item J-6 drumline instruments; Item J-7 furniture for Cypress Grove; Item J-8 Head Start financials; Item J-9 monthly budget amendments; Item J-10 financial reports; Item K-6 CVHS building improvements; and Item K-7 fire sprinkler head replacement.

**MOTION 5138:** I move to accept the Consent Agenda. The motion was made by Trustee Blaine Decker and seconded by Vice President Dr. Darin Paine. The motion carried with seven ayes and zero nos.

**G. ✓ MINUTES**

- [January 23, 2024 Board Workshop](#)
- [January 23, 2024 Regular Board Meeting](#)

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## H. CURRICULUM AND INSTRUCTION

### H-1. Receive a report on Athletics in CSISD

- [Parkerson Memo](#)

Kevin Starnes, Athletic Coordinator at AMCHS, gave a [report](#) regarding athletics in CSISD.

Coach Brandon Schmidt of AMCHS provided information on the achievements of athletic students and the condition of athletic facilities, training facilities and restrooms and concession stands.

Stony Pryor, Athletic Coordinator at CSHS, thanked the board for calling a bond and applauded the bond committee for putting in the work to determine needs. He then provided information on facilities conditions needs and usage similar to the needs at Consol.

Discussion occurred regarding student growth, student participation and meeting the needs of the whole student.

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## I. ADMINISTRATION

### I-1. Consideration and possible action regarding a resolution to designate nonbusiness days under the Texas Public Information Act for 2024.

- [Dunson Memo](#)
- [Resolution](#)

Austin Dunson, Director of Communications [reviewed](#) the resolution to designate non-business days under the Texas Public Information Act for 2024 and shared the proposed calendar of said non-business days.

**MOTION 5139:** I move to approve as presented a resolution designating College Station ISD nonbusiness days for 2024 as required by the Texas Public Information Act. The motion was made by Trustee Kim Ege and seconded by Secretary Joshua Benn. The motion carried with seven ayes and zero nos.

### I-2. Consideration and possible action regarding Senate Bill 763 passed during the 88th Legislative Session

- [Horn Memo](#)
- [Resolution](#)

Per the workshop earlier this evening, Superintendent Dr. Harkrider recommended approval of the resolution regarding Senate Bill 763 passed during the 88th Legislative Session.

**MOTION 5140:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Blaine Decker. The motion carried with seven ayes and zero nos.

I-3. Consideration, discussion and possible action related to a Board Resolution in Support of a Fair and Transparent Accountability System

- [Horn Memo](#)
- [Resolution](#)

Per the workshop in January, Superintendent Dr. Harkrider recommended approval of the Board Resolution in Support of a Fair and Transparent Accountability System.

**MOTION 5141:** I move to approve as presented. The motion was made by Trustee Heather Simmen and seconded by Vice President Dr. Darin Paine. Discussion occurred. The motion carried with seven ayes and zero nos.

I-4. Consider approval of new administrator contract for the Assistant Superintendent of Teaching and Learning as recommended by the Superintendent of Schools

- [Goolsby Memo](#)

Sara Goolsby, Chief of Staff and School Development, recommended Ms. Penné Liefer as the Assistant Superintendent of Teaching and Learning.

**MOTION 5142:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Heather Simmen. Discussion occurred. The motion carried with seven ayes and zero nos.

I-5. Consider approval of new administrator contract for the Executive Director of Special Services as recommended by the Superintendent of Schools

- [Symank Memo](#)

Sara Goolsby, recommended Executive Director of Special Services Mrs. Christy Beaudry.

**MOTION 5143:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Secretary Joshua Benn. Discussion occurred. The motion carried with seven ayes and zero nos.

I-6. Consider approval of new administrator contract for the Director of Human Resources as recommended by the Superintendent of Schools

- [Symank Memo](#)

Sara Goolsby, recommended Mrs. Bridget Cooper as the Director of Human Resources

**MOTION 5144:** I motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Kim Ege. The motion carried with seven ayes and zero nos.

I-7. Consider approval of new administrator contract for the assistant principal at Spring Creek Elementary as recommended by the Superintendent of Schools

- [Symank Memo](#)

Sara recommended Mrs. Melanie Young as the assistant principal at Spring Creek Elementary

**MOTION 5145:** I motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Kim Ege. The motion carried with seven ayes and zero nos.

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## J. BUSINESS

- J-1. Consideration, discussion and possible approval of bond underwriters for municipal bond underwriting services; and further authorizes the Superintendent and/or CFO to contract with these underwriters on an as needed basis for various bond sales, both new money and/or refunding, for a period of 3 years, with the option to extend for an additional 2 years

- [Drozd Memo](#)

Amy Drozd, Chief Financial Officer, recommended approval of bond underwriters for municipal bond underwriting services; and further authorizes the Superintendent and/or CFO to contract with these underwriters on an as needed basis for various bond sales, both new money and/or refunding, for a period of 3 years, with the option to extend for an additional 2 years.

**MOTION 5146:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Heather Simmen. The motion carried with six ayes, zero nos and one abstention by Trustee Blaine Decker.

- J-2. Consider approval of a contract for a transportation GPS and student accountability system from Transfinder for a three year period with the option to extend 2 years using ESSER III Funds and the General Fund.

- [Drozd Memo](#)
- [Shafer/Silva Memo](#)

CFO Drozd, recommended approval of a contract for a transportation GPS and student accountability system from Transfinder for a three year period with the option to extend 2 years using ESSER III Funds and the General Fund.

**MOTION 5147:** I motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Kimberly McAdams. Discussion occurred. The motion carried with seven ayes and zero nos.

- J-3. ✓ Consideration, discussion and possible approval of a resolution establishing the prevailing wage rates as required by government code 2258
- [Drozd Memo](#)
  - [Resolution](#)
- J-4. ✓ Consider approval for the purchase of Network Switch Expansion from Layer 3 Communications based on DIR TSO 4231 in the amount of \$257,547.15 using 2021 Bond funds
- [Drozd Memo](#)
  - [Shafer/Hutchison Memo](#)
- J-5. ✓ Consider approval for the purchase of 2 cargo vans from Mak Haik based on BuyBoard contract 724-23 in the amount of \$110,840.00 using 2023 Bond funds
- [Drozd Memo](#)
  - [Shafer Memo](#)
- J-6. ✓ Consider approval for the purchase of drumline band instruments from Steve Weiss Music based on BuyBoard Contract 712-23 in the amount of \$60,986.95 using 2021 Bond funds
- [Drozd Memo](#)
  - [Shafer/Eaks Memo](#)
- J-7. ✓ Consider approval for the purchase of furniture for Cypress Grove from Ed Depot in the amount of \$418,916.57 using 2021 Bond funds
- [Drozd Memo](#)
  - [Shafer Memo](#)
- J-8. ✓ Consider approval of monthly Head Start financial statements and credit card expenditures
- [Drozd Memo](#)
  - [Financial Statements](#)
- J-9. ✓ Consider approval of monthly budget amendments
- [Drozd Memo](#)
  - [Budget Amendments](#)
- J-10. ✓ Consider approval of financial reports
- [Drozd Memo](#)
  - [Financial Reports](#)

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## K. FACILITIES

- K-1. Consider authorizing the Superintendent to enter into final negotiations and contract with VLK Architects for the architectural services related to the 2023 Bond Referendum Construction projects.
- [Drozd Memo](#)
- CFO Drozd recommended authorizing the Superintendent to enter into final negotiations and contract with VLK Architects for the architectural services related to the 2023 Bond Referendum Construction projects.
- MOTION 5148:** I motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Blaine Decker. The motion carried with seven ayes and zero nos.
- K-2. Consider authorizing the Superintendent to enter into final negotiations and enter into a contract with ARMKO Industries for engineering services related to roofing projects for a 2 year period with the option to extend for an additional 1 year term.
- [Drozd Memo](#)
- CFO Drozd recommended authorizing the Superintendent to enter into final negotiations and enter into a contract with ARMKO Industries for engineering services related to roofing projects for a 2 year period with the option to extend for an additional 1 year term.
- MOTION 5149:** I motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Kimberly McAdams. Discussion occurred. The motion carried with seven ayes and zero nos.
- K-3. Consider approval of the construction project delivery method for the additions and renovations to AMCHS, CSHS, Rock Prairie Elementary, and construction of the CTE Center-Phase II
- [Drozd Memo](#)
- CFO Drozd recommended approval of the CMAR construction project delivery method for the additions and renovations to AMCHS, CSHS, Rock Prairie Elementary, and construction of the CTE Center-Phase II.
- MOTION 5150:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Heather Simmen. Discussion occurred. The motion carried with seven ayes and zero nos.
- K-4. Consider authorizing a contract for a gravity drain line installation at the district Natatorium with Ed Phillips Plumbing in the amount of \$57,687.80 using 2021 Bond Funds



- [Drozd Memo](#)
- [Hall Memo](#)

Jon Hall, Executive Director of Facilities, recommended authorizing a contract for a gravity drain line installation at the district Natatorium with Ed Phillips Plumbing in the amount of \$57,687.80 using 2021 Bond Funds

**MOTION 5151:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Kim Ege. The motion carried with six ayes, zero nos and one abstention by Secretary Joshua Benn.

K-5. Consider award of CSP 24-006 for additions to the Transportation Center Parking Lot to Tucker Construction in an amount not to exceed \$494,770 using 2021 Bond Funds

- [Drozd Memo](#)
- [Hall Memo](#)

Executive Director Hall recommended an award of CSP 24-006 for additions to the Transportation Center Parking Lot to Tucker Construction in an amount not to exceed \$494,770 using 2021 Bond Funds.

**MOTION 5152:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Blaine Decker. The motion carried with six ayes, zero nos and one abstention by Secretary Joshua Benn.

K-6. ✓ Consider authorizing the Superintendent to enter into a contract Contract for building improvements at College View High School for the renovation to allow for an outdoor lab to Dudley Construction an amount not to exceed \$101,850 using TCLAS grant funds

- [Drozd Memo](#)
- [Hall Memo](#)

K-7. ✓ Consider authorizing a contract for fire sprinkler head replacements at AMCHS with Summit Fire & Security based on BuyBoard contract # 654-21 in the amount of \$196,830 using 2021 Bond Funds

- [Drozd Memo](#)
- [Hall Memo](#)

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L. EXECUTIVE SESSION

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M. OPEN SESSION

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N. ADJOURNMENT

Without objection, President Horak adjourned the meeting at 8:42 p.m.

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**Jeff Horak, Board President**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act.

JH/ch

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**JEFF HORAK - PRESIDENT**

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**JOSHUA BENN - SECRETARY**