



Board of Trustees
Regular Meeting - Tuesday, July 16, 2024
7:00 p.m. - CSISD Board Room (1812 Welsh)

MINUTES

AGENDA

<i>Item</i>	<i>Consent</i>	<i>Description</i>
A.		CALL TO ORDER President Jeff Horak called the meeting to order at 7:01 p.m.
B.		DECLARATION OF QUORUM / WELCOME President Horak declared a quorum with seven members present. In attendance were President Jeff Horak, Vice President Dr. Darin Paine, Secretary Joshua Benn, Trustee Blaine Decker, Trustee Kim Ege, Trustee Kimberly McAdams and Trustee Heather Simmen.
C.		RECOGNITIONS
C-1.		Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence <ul style="list-style-type: none">● Johanna Hamer - Summer Day Camp● Tabitha Hamer - Summer Day Camp● Lenox Robertson - Summer Day Camp● Rex Robertson - Summer Day Camp
C-2.		Recognize artwork provided by CSISD teachers
C-3.		Recognize new staff Sara Goolsby, Chief of Staff, recognized the following new staff members: <ul style="list-style-type: none">● J.D. Perez - Assistant Principal at Cypress Grove Intermediate● Sydney White - Assistant Principal at Wellborn Middle● Shannon Espitia - Assistant Principal at Wellborn Middle
C-4.		Staff Presentations

- Lindsey Zahn, Kristen Manning and Anne Scott of A&M Consolidated High School presented information regarding the SolutionTree PLC training in Ft. Worth earlier this summer.
 - Debbie Adams and Morgan Gibbs of Greens Prairie Elementary also presented information regarding what learning they obtained at the SolutionTree PLC training in Ft. Worth earlier this summer.
 - Superintendent Dr. Tim Harkrider thanked the staff and teachers for taking time out of their summer break to attend this training and for coming this evening to give this presentation.
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D. BOARD

D-1. Board Directions, Reports and Announcements / Superintendent Reports and Announcements

Board

- CSISD Education Foundation
- District Educational Improvement Council
- Audit Committee
- Head Start Policy Council
- Intergovernmental Committee
- Personnel Advisory Council
- School Health Advisory Council
- Upcoming Events

Superintendent

- Superintendent Update
 - We are gearing up for the start of school. July 30th New Teacher University begins with our new teachers. August 5th all staff returns. On August 6th all staff will gather for convocation.
 - Upcoming Events
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E. HEARING OF CITIZENS

- Public comments regarding agenda items and non-agenda items will be heard at this time

Click [here](#) to register to address the Board.

There were no citizens signed up to address the Board.

F. CONSENT AGENDA

Items listed on the Consent Agenda are as follows: Item G Minutes; Item I-3 Missed work day pay resolution; Item I-4 2024-25 teacher evaluation and observation calendar; Item I-5 2024-25 Student Code of Conduct; Item J-1 Solution Tree purchase; Item J-2 Cardonex license renewal; Item J-3 Student Athletic and UIL activity accident insurance; Item J-4 RFP 24-021 Alarm monitoring services; Item J-5 Student attendance monitoring software; Item J-6 monthly Head Start financial statements; Item J-7 monthly budget amendments; and Item J-8 financial reports.

MOTION 5198: Motion to approve. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Blaine Decker. The motion carried with seven ayes and zero nos.

G. ✓ MINUTES

- [June 18, 2024 Board Workshop Minutes](#)
- [June 18, 2024 Board Meeting Minutes](#)

H. CURRICULUM AND INSTRUCTION

I. ADMINISTRATION

- I-1. Consider approval of an Order of Election authorizing a general election to be held on **November 5, 2024**, for the purpose of electing CSISD Board of Trustees Position 1, and Position 2 by the qualified voters of the College Station ISD; establishing early voting locations and vote centers for this election; and making provisions for conducting the election.

Considerar la aprobación de una orden de elección que autoriza una elección general que se llevará a cabo el **5 de noviembre del 2024, con el fin de elegir a la posición 1 y 2 del consejo directivo de CSISD por los votantes calificados del Distrito Escolar Independiente de College Station; Establecer sitios de votación adelantada y los centros de voto para esta elección; Tomar medidas para llevar a cabo la elección.*

- [Stovall Memo](#)
- [Order - English](#)
- [Order - Spanish](#)

Austin Dunson, Director of Communications recommended approval of the Order of Election for the general election to be held on November 5,

2024 for the purpose of electing CSISD Board of Trustees Position 1, and Position 2 by the qualified voters of the College Station ISD; establishing early voting locations and vote centers for this election; and making provisions for conducting the election.

MOTION 5199: I move to approve as presented. The motion was made by Secretary Joshua Benn and seconded by Vice President Dr. Darin Paine. The motion carried with seven ayes and zero nos.

I-2. Consider approval of an Interlocal Government Agreement between College Station Independent School District and Brazos County related to the **November 5, 2024** general election.

** Considerar la aprobación de un acuerdo de gobierno Interlocal entre el distrito escolar independiente de College Station y el Condado de Brazos relacionadas con las elecciones generales del 5 de noviembre de 2024.*

- [Stovall Memo](#)
- [Interlocal Agreement](#)

Director Dunson recommended approval of an Interlocal Government Agreement between College Station Independent School District and Brazos County related to the **November 5, 2024** general election.

MOTION 5200: Motion to approve as presented. The motion was made Vice President Dr. Darin Paine and seconded by Trustee Kim Ege. The motion carried with seven ayes and zero nos.

I-3. ✓ Consider approval of a resolution for payment of employees for a missed workday and missed hours due to the closure of the district related to the inclement weather on July 7, 2024.

- [Symank Memo](#)
- [Resolution](#)

I-4. ✓ Consider approval of the teacher evaluation and observation calendar for the school year 2024-2025

- [Cooper Memo](#)
- [Calendar](#)

I-5. ✓ Consider approval of the Student Code of Conduct for 2024-2025

- [Hester Memo](#)
- [2024-2025 CSISD Student Code of Conduct - English](#)
- [2024-2025 CSISD Student Code of Conduct - Spanish](#)

J. BUSINESS

- J-1. ✓ Consider approval of the purchase of Professional Development from Solution Tree through TIPS Purchasing Cooperative contact # 220601 in the amount of \$150,000.00 using Title II funds
- [Shafer Memo](#)
- J-2. ✓ Consider approval of the renewal of a license for Cardonex from Education Advanced through Buyboard contract #661-22 in the amount of \$54,033.00 for the 2024-2025 school year utilizing general fund and/or ESSER III funds.
- [Shafer Memo](#)
- J-3. ✓ Consider approval of the purchase of Student Athletic and UIL Activities Accident Insurance from Greater East Texas Insurance Associates for the 2024-2025 fiscal year in the amount of \$70,060 utilizing general funds.
- [Shafer Memo](#)
- J-4. ✓ Consider the award of RFP 24-021 for Alarm Monitoring Supplies, Equipment, and Related Services to a pool of suppliers as presented for one year from the date of award through 7/24/2025, with the option to extend for three additional one-year terms, to be used on an as needed basis.
- [Shafer Memo](#)
- J-5. ✓ Consider approval of the purchase of Student Attendance monitoring software from RaaWee for 2024-25 in the amount of \$63,350 based on CTPA Denton ISD contract #2011-18 for the 2024-2025 school year utilizing general and/or ESSER III funds.
- [Shafer Memo](#)
- J-6. ✓ Consider approval of monthly Head Start financial statements and credit card expenditures
- [Wilson Memo](#)
- J-7. ✓ Consider approval of monthly budget amendments
- [Wilson Memo](#)
- J-8. ✓ Consider approval of financial reports
- [Wilson Memo](#)
- J-9. Consideration, discussion and possible action related to the 2024-2025 employee compensation plan
- [Wilson Memo](#)
 - [Compensation Plan](#)

Heather Wilson, Chief Financial Officer, recommended approval of Plan B of the proposed 2024-25 Employee Compensation Plan as reviewed in the workshop immediately prior to this meeting.

MOTION 5201: Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Heather Simmen. Discussion occurred. The motion carried with seven ayes and zero nos.

K. FACILITIES

K-1. Consider authorizing the Superintendent or designee to negotiate an amendment to the contract with ARMKO Industries for a building envelope survey at multiple campuses in an amount not to exceed \$150,000.

- [Buckner Memo](#)

Paul Buckner, Executive Director of Facilities, gave an [update](#) on the conditions of the roofs in CSISD and recommended approval of authorizing the Superintendent or designee to negotiate an amendment to the contract with ARMKO Industries for a building envelope survey at multiple campuses in an amount not to exceed \$150,000.

MOTION 5202: Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Heather Simmen. Discussion occurred. The motion carried with seven ayes and zero nos.

L. EXECUTIVE SESSION

President Horak adjourned the meeting into Executive Session at 7:42 p.m.

L-1. The Board will meet in executive session to discuss superintendent evaluation. The executive session deliberations will be held pursuant to the “Personnel Matters; Closed Meeting” exception to the Texas Open Meetings Act as set forth in Section 551.074 of the Texas Government Code

M. OPEN SESSION

President Horak called the meeting back into Open Session at 9:34 p.m.

MOTION 5203: I make a motion to approve to extend your contract for an additional year as to what it is now. The motion was made by Vice

President Dr. Darin Paine and seconded by Trustee Kim Ege. Each board member expressed satisfaction for the job that Dr. Harkrider has done this year. The motion carried with seven ayes and zero nos.

Superintendent Harkrider thanked the board for their confidence in him and the leadership team. He expressed appreciation for the work of said leadership team as well.

N. ADJOURNMENT

Without objection, President Horak adjourned the meeting at 9:38 p.m.

Jeff Horak, Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act.

JH/ch

JEFF HORAK - PRESIDENT

JOSHUA BENN - SECRETARY