



College Station ISD Board of Trustees
Regular Meeting - Tuesday, November 19, 2024
7:00 p.m. - CSISD Board Room (1812 Welsh Ave.)

MINUTES

AGENDA

<i>Item</i>	<i>Consent</i>	<i>Description</i>
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A. CALL TO ORDER

President Jeff Horak called the meeting to order at 7:00 p.m.

B. DECLARATION OF QUORUM / WELCOME

President Horak declared a quorum with six members present. In attendance were President Jeff Horak, Secretary Joshua Benn, Trustee Kim Ege, Trustee Kimberly McAdams, Trustee Heather Simmen, and new Trustee Kristin Wilson. Vice President Dr. Darin Paine was not in attendance.

C. ELECTIONS

C-1. Administer Oath of Office to Elected Board Members

- Place 1 - Dr. Darin Paine
 - Dr. Darin Paine was sworn in via zoom on November 13th at noon as he is deployed overseas.
- Place 2 - Kristin Wilson
 - New Board Trustee Kristin Wilson was ceremonially sworn in by her grandmother Dorothy Dannelly and then was officially sworn in by Cari Stovall, Notary Public, State of Texas.

C-2.

Recognize Outgoing Board Member Blaine Decker

Each board member thanked Trustee Blaine Decker for his service and his leadership and friendship that developed over the years. He was presented with an engraved wooden cutting board. Trustee Decker thanked the Board, CSISD Staff, and the College Station community as a whole for their support of him, the Bond, and the School District.

D. RECOGNITIONS

D-1. Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence

- Riley Ohendalski - College Hills Elementary
- Jaya Shanmugan - College Hills Elementary
- Alessandra Grande - Pebble Creek Elementary
- Parker Henry - Pebble Creek Elementary

D-2. Students

- AMCHS & CSHS State Bands
- Cross Country State

D-3. Recognize staff from College Hills Elementary School and Pebble Creek Elementary School

- College Hills
 - Melissa Valladolid
 - Kristie Wood
- Pebble Creek
 - Amy Barrera - Secretary
 - Norma Garcia - Attendance Clerk
 - Jessica Zigler - Receptionist
 - Jordan Lauhoff - Assistant Principal

D-4. Recognize Auxiliary Employees of the Month

- Facilities
 - Marco Nelson - Grounds Maintenance
 - Latisha Chavez - Custodial Services at College Station Middle School
- Transportation
 - Trish Griffin - Bus Monitor

D-5. PLC presentations by Cypress Grove Intermediate School and Creek View Elementary School

- Brandon Ernst of Cypress Grove Intermediate expressed his appreciation to attend during the PLC Summer Leadership Training and reviewed his experiences.
- Amber Friedrich of Cypress Grove Intermediate expressed her appreciation for the opportunity to attend the PLC Summer Leadership Training and reviewed the strategies she learned.
- Karen Rossman of Creek View Elementary reviewed the processes from the PLC Summer Leadership Training she was able to experience.

- Amy Toland of Creek View Elementary reviewed ways she supports the teachers during the PLC process and works with students to further challenge their learning.

D-6. Recognize artwork provided by College Hills Elementary School and Pebble Creek Elementary School

E. BOARD

E-1. Board Directions, Reports and Announcements / Superintendent Reports and Announcements

Board

- CSISD Education Foundation
 - Trustee Kim Ege discussed Grant Patrol last week. The Education Foundation presented 75 innovative teaching grants across all 19 campuses, totaling about \$307,020. These grants included new CPR mannequins for all campuses, books for book vending machines and CTE, Fine Arts and STEM support.
- District Educational Improvement Council
 - Trustee Heather Simmen attended the DEIC meeting where they discussed the calendar development process, proposed new courses, including dual credit history, and changes to the vape policy.
- Audit Committee
- Head Start Policy Council
- Intergovernmental Committee
 - Secretary Joshua Benn attended IGC with Superintendent Dr. Tim Harkrider. This committee includes other governmental entities in the county. The main topic of discussion was on changing the layout of their meetings to more of an open forum.
- Personnel Advisory Council
- School Health Advisory Council
- Teacher Advisory Committee
 - Trustee Kimberly McAdams along with President Jeff Horak, attended the first of its kind TAC meeting. This group includes Teachers of the Year from each campus and members of the Cabinet. The group had good discussions and gathered much useful feedback from the teachers on various topics.
- Upcoming Events

Superintendent

- Superintendent Update- Superintendent Dr. Harkrider
 - Cougar Volleyball is playing in the State Semifinals as we speak.
 - Football playoffs continue this week with Consol playing Galveston-Ball High School in Katy. College Station High School will be playing Lufkin High School in New Caney.
 - Thanksgiving Holiday begins next week.
- Upcoming Events

E-2. Amended Continuing Education Reporting for the Board of Trustees

- [Stovall Memo](#)

President Horak reviewed the amended continuing education credit for Trustee Kimberly McAdams, who last month, was incorrectly reported as meeting the requirements when she exceeded them.

F. HEARING OF CITIZENS

- Public comments regarding agenda items and non-agenda items will be heard at this time

There were no citizens signed up to speak at this meeting.

[Sign up here to address the Board](#)

G. CONSENT AGENDA

Items included on the Consent Agenda are as follows: Item H minutes; Item K-4 purchase of 20 buses; Item K-5 purchase of bus cameras; Item K-6 Cybersecurity Endpoint Detection and Response Software; Item K-7 amendment to modify School Purchasing Alliance(SPA) ILA; Item K-8 investment policies and strategies; Item K-9 Head Start financials; Item K-10 monthly budget amendments; Item K-11 financial reports.

MOTION 5222: I move approval that we approve the Consent Agenda. The motion was made by Trustee Kim Ege and seconded by Trustee Heather Simmen. The motion carried with six ayes and zero nos.

H. ✓ MINUTES

- [October 15, 2024 Board Workshop Minutes](#)
- [October 15, 2024 Board Meeting Minutes](#)
- [October 22, 2024 Special Meeting Minutes](#)

- [October 22, 2024 special Meeting Minutes](#)
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I. CURRICULUM AND INSTRUCTION

- I-1. Consideration, discussion and possible action related to new middle and high school course approvals for the 2025-26 school year

- [Liefer Memo](#)
- [Proposed New Middle and High School Courses](#)

Tiffany Parkerson reviewed the proposed new middle school and high school courses. These included US History dual credit, CTE Project Based Capstone; Practicum of Agriculture Extended; Vet Science Ag Lab & Field Experience; Wildlife, Fisheries & Ecology Management Ag Lab & Field Experience and Livestock & Poultry Production Ag Lab & Field Experience to allow further utilization of the CTE center. Discussion occurred.

MOTION 5223: I move to approve as presented. The motion was made by Trustee Heather Simmen and seconded by Trustee Kimberly McAdams. The motion carried with six ayes and zero nos.

J. ADMINISTRATION

- J-1. Consideration, discussion and possible approval of an administrator contract for the Executive Director of Special Services.

- [Cooper Memo](#)

Sara Goolsby, Chief of Staff recommended the approval of an administrator contract for the Executive Director of Special Services to Blaire Grande.

MOTION 5224: I move to accept the recommendation. The motion was made by Trustee Kimberly McAdams and seconded by Secretary Joshua Benn. The motion carried with six ayes and zero nos.

K. BUSINESS

- K-1. Consideration to delegate contractual authority for the 2024-2025 school year, to obligate College Station ISD under Texas Education Code 11.1511(c)(4) to the Superintendent solely for the purpose of obligating the district under TEC 48.257, and TEC Chapter 49 Subchapters A and D, and the rules adopted by the Commissioner of Education as authorized under TEC,49.006. This includes approval of the Agreement for the Purchase of

Attendance Credit or the Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding).

- [Wilson Memo](#)
- [TEA approval letter and calculation](#)

Heather Wilson, Chief Financial Officer recommended to delegate contractual authority for the 2024-2025 school year, to obligate College Station ISD under Texas Education Code §11.1511(c)(4) to the Superintendent solely for the purpose of obligating the district under TEC §48.257, and TEC Chapter 49 Subchapters A and D, and the rules adopted by the Commissioner of Education as authorized under TEC, §49.006. This includes approval of the Agreement for the Purchase of Attendance Credit or the Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding). Questions were asked and discussion occurred.

MOTION 5225: I move that the Board of Trustees for the 2024-2025 school year delegate contractual authority to obligate the school district under Texas Education Code (TEC) §11.151(c)(4) to the superintendent, solely for the purpose of obligating the district under TEC, §48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, §49.006. This includes approval of the *Agreement for the Purchase of Attendance Credits*. The motion was made by Secretary Joshua Benn and seconded by Trustee Kimberly McAdams. The motion carried with six ayes and zero nos.

K - 2.

Consider approval of a resolution authorizing the 2024 Property Tax Levy for College Station ISD

- [Wilson Memo](#)
- [Resolution](#)
- [2024 Tax Levy](#)

CFO Wilson reviewed the approval of a resolution authorizing the 2024 Property Tax Levy for College Station ISD. Questions were asked and discussion occurred.

MOTION 5226: I motion that we approve the 2024 Property Tax Levy for College Station ISD . The motion was made by Trustee Kim Ege and seconded by Trustee Heather Simmen. The motion carried with six ayes and zero nos.

K - 3.

Consider the the official ballot for the Brazos Central Appraisal District Board of Directors for a one or three year terms beginning January 1, 2025 as determined by the BCAD Board of Directors at the first meeting in 2025.

- [Wilson Memo](#)
- [Official Ballot](#)
- [Resolution](#)

CFO Wilson recommended Consider the the official ballot for the Brazos Central Appraisal District Board of Directors for a one or three year terms beginning January 1, 2025 as determined by the BCAD Board of Directors at the first meeting in 2025.

MOTION 5227: I move that the CSISD District Board of Directors cast its 1,345 votes for Marc Deer as a member of the Board of Directors of the Brazos Central Appraisal District. The motion was made by Secretary Joshua Benn and seconded by Trustee Kimberly McAdams. The motion carried with six ayes and zero nos.

- K - 4. ✓ Consideration and approval to award the purchase of 20 buses to Thomas Bus of Texas in the amount of \$2,580,800 utilizing 2023 Bond Funds.
- [Wilson Memo](#)
 - [Shafer/ Memo](#)
 - [Quote](#)
- K - 5. ✓ Consideration and approval to award the purchase of bus cameras, related components, and the installation to Safety Vision in the amount of \$145,828 utilizing 2023 Bond Funds and authorize the Superintendent, or designee, the authority on up to \$5,000 in change orders or contingencies for a contract amount not to exceed \$150, 828.
- [Wilson Memo](#)
 - [Shafer/ Memo](#)
 - [Quote](#)
- K - 6. ✓ Consideration and approval of the purchase of Cybersecurity Endpoint Detection and Response Software (EDR) solution, InterceptX from Sophos Central Cybersecurity for the amount not to exceed \$170,568, based on the OMNIA Contract RH-22-026, utilizing general funds.
- [Wilson Memo](#)
 - [Shafer/Hutchison Memo](#)
 - [Contract](#)
- K - 7. ✓ Consider adoption of an amendment to modify the School Purchasing Alliance (SPA) Interlocal Agreement dated FY 2019-2020 to increase the annual administrative fee by \$5,000 to be netted against the total rebates.
- [Wilson Memo](#)
 - [First Amendment to the Interlocal Agreement](#)

- K-8. ✓ Consider adoption of a resolution stating the Board of Trustees has reviewed the district's investment policies and investment strategies
- [Wilson Memo](#)
 - [Investment Policies and Investment Strategies Resolution](#)
 - [Policy](#)
- K-9. ✓ Consider approval of monthly Head Start financial statements and credit card expenditures
- [Wilson Memo](#)
 - [Financial Statements](#)
- K-10. ✓ Consider approval of monthly budget amendments
- [Wilson Memo](#)
 - [Budget Amendments](#)
- K-11. ✓ Consider approval of financial reports
- [Wilson Memo](#)
 - [Financial Reports](#)
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L. FACILITIES

M. EXECUTIVE SESSION

President Horak adjourned the meeting to Executive Session at 8:05 p.m.

M-1. The Board will meet in executive session to discuss qualifications of new executive board nominees. The executive session deliberations will be held pursuant to the "Personnel Matters; Closed Meeting" exception to the Texas Open Meetings Act as set forth in Section 551.074 of the Texas Government Code.

M-2. Consideration and discussion related to the superintendent evaluation instrument. The executive session deliberations will be held pursuant to the "Personnel Matters; Closed Meeting" exception to the Texas Open Meetings Act as set forth in Section 551.074 of the Texas Government Code.

N. OPEN SESSION

President Horak called the meeting back into Open Session at 9:17 p.m.

MOTION 5228: I would move to nominate amongst the board the following slate for the Executive Board: Jeff Horak for President, Kim Ege for Vice President and Heather Simmen for Secretary. The motion was made by

Secretary Joshua Benn and seconded by Trustee Kristin Wilson. The motion carried with six ayes and zero nos.

O. ADJOURNMENT

Without objection, President Horak adjourned the meeting at 9:19 p.m.

Jeff Horak, Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LLEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act.

JH/ch

JEFF HORAK - PRESIDENT

JOSHUA BENN - SECRETARY