



# College Station ISD Board of Trustees

Regular Meeting - Tuesday, June 18, 2024  
7:00 p.m. - CSISD Board Room (1812 Welsh)

## MINUTES

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### AGENDA

| <i>Item</i> | <i>Consent</i> | <i>Description</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <hr/>       |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>A.</b>   |                | <b>CALL TO ORDER</b><br>President Jeff Horak called the meeting to order at 7:01 p.m.                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <hr/>       |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>B.</b>   |                | <b>DECLARATION OF QUORUM / WELCOME</b><br>President Horak declared a quorum with seven members present. In attendance were President Jeff Horak, Vice President Dr. Darin Paine, Secretary Joshua Benn, Trustee Blaine Decker, Trustee Kim Ege, Trustee Kimberly McAdams and Trustee Heather Simmen.                                                                                                                                                                                                                                                      |
| <hr/>       |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>C.</b>   |                | <b>RECOGNITIONS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| C-1.        |                | Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence <ul style="list-style-type: none"><li>• Saron Ashenafi - Bilingual Summer School</li><li>• Monica Kim - Bilingual Summer School</li><li>• Martin Rodriguez - Bilingual Summer School</li><li>• Aitana Villalobos - Bilingual Summer School</li></ul>                                                                                                                                                                                                                |
| C-2.        |                | Recognize artwork provided by Bilingual Summer School & Enrichment Summer School                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| C-3.        |                | Staff Recognitions<br>Sara Goolsby, Chief of Staff and School Leadership, recognized two assistant principals that will be transitioning back to campuses where they previously served in instructional roles. These are existing positions in the district. <ul style="list-style-type: none"><li>• Lizzie Ortega will be leaving Wellborn Middle School to serve as Assistant Principal at Creek View Elementary.</li><li>• Alison Stone will be leaving Wellborn Middle School to serve as Assistant Principal at Greens Prairie Elementary.</li></ul> |

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## D.

## BOARD

### D-1. Board Directions, Reports and Announcements / Superintendent Reports and Announcements

#### Board

- CSISD Education Foundation
- District Educational Improvement Council
  - Trustee Blaine Decker stated that DEIC met regarding federal funds including the allocation of professional development funds. Jeff Mann did a great job of explaining how the funds provide professional development for our teachers. The group also looked at compensation and professional development as part of that.
- Audit Committee
- Head Start Policy Council
- Intergovernmental Committee
- Personnel Advisory Council
- School Health Advisory Council
- Summer legist session -
  - Trustee Kimberly McAdams attended the TASB Summer Leadership Institute where the focus was the legislative session for next year. It is about funding and a fair funding system and a fair playing field.
- Upcoming Events

#### Superintendent

- Superintendent Update - Dr. Tim Harkrider
  - We are busy at it. We had our Leadership Academy with our principals, assistant principals and instructional coaches a few weeks ago. On July 2nd, CAO Goolsby and Superintendent Harkrider will be meeting with a group at TAMU to explore future partnership between the two entities. July 9th will be our auxiliary job fair where we will also be advertising vacancies for our special education instructional assistant positions, which we have quite a few currently. July 16th will be our July board workshop and meeting.
- Upcoming Events

### D-2. Consideration, discussion and possible action related to school board meeting schedule for the 2024-2025 school year

- [Dunson Memo](#)

Austin Dunson, Director of Communications, reviewed the proposed board meeting schedule for the 2024-2025 school year. The meetings will continue to be held on the third Tuesday of the month.

**MOTION 5186:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Secretary Joshua Benn. The motion carried with seven ayes and zero nos.

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**E.**

**HEARING OF CITIZENS**

Public comments regarding agenda items and non-agenda items will be heard at this time

[Click here to register to address the Board.](#)

- [Heather Nikkel](#) - parent - spoke regarding teacher concerns.
  - [Trent MacNamara](#) - parent - spoke regarding GT education.
  - [David Foley](#) - parent - spoke regarding GT and enrichment.
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**F.**

**CONSENT AGENDA**

Items listed on the Consent Agenda were as follows: Item G Minutes; Item J-2 license renewal for Nearpod and Flocabulary; Item J-3 MAP online resources; Item J-4 purchase 3 vehicles; Item J-5 Study Island, Exact Path and Courseware instructional materials purchase; Item J-6 ST Math; Item J-7 handwriting materials; Item J-8 CTE computers and carts purchase; Item J-9 pool of vendors for maintenance supplies, equipment and related services; Item J-10 Pool of vendors for supplemental miscellaneous vehicles repairs; Item J-11 quarterly investment report; Item J-12 monthly Head Start financials; Item J-13 monthly budget amendments; Item J-14 financial reports; Item K-7 Pebble Creek Elementary HVAC; Item K-8 AMCMS HVAC cooling tower; Item K-9 Oakwood Intermediate School flooring.

**MOTION 5187:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Kim Ege. the motion carried with seven ayes and zero nos.

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**G.**



**MINUTES**

- [May 1, 2024 Special Workshop Minutes](#)
  - [May 15, 2024 Special Meeting Minutes](#)
  - [May 21, 2024 Board Workshop Minutes](#)
  - [May 21, 2024 Board Meeting Minutes](#)
  - [May 29, 2024 Special Meeting Minutes](#)
  - [May 29, 2024 Special Meeting Minutes](#)
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## H. CURRICULUM AND INSTRUCTION

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### I. ADMINISTRATION

- I-1. Consideration, discussion and possible approval of DC (LOCAL) policy change to give the Superintendent hiring authority of administrators during May, June, July, and August.

- [Symank Memo](#)

Dr. Tim Harkrider, Superintendent, recommended the DC (LOCAL) policy change to give the Superintendent hiring authority of administrators during May, June, July, and August.

**MOTION 5188:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Heather Simmen. The motion carried with seven ayes and zero nos.

- I-2. Consideration, discussion and possible approval of reclassifying the position of Safety and Risk Management from coordinator to director.

- [Symank Memo](#)

CAO Goolsby recommended reclassifying the position of Safety and Risk Management from coordinator to director.

**MOTION 5189:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Blaine Decker. Discussion occurred. The motion carried with seven ayes and zero nos.

- I-3. Consideration, discussion and possible approval of an administrator contract for the Assistant Director of Assessment and Related Services.

- [Symank Memo](#)

CAO Goolsby recommended the acceptance of an administrator contract for the Assistant Director of Assessment and Related Services for Dr. Bianca Watkins.

**MOTION 5190:** Motion to accept as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Heather Simmen. The motion carried with seven ayes and zero nos.

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### J. BUSINESS

- J-1. Consider a change in Policy CE(Local) and the application for Notification of Intent to Change the Fiscal Year Start Date

- [Drozdz Memo](#)

Amy Drozd, Interim Chief Financial Officer, [recommended](#) a change in Policy CE(Local) and the application for Notification of Intent to Change the Fiscal Year Start Date beginning July 1, 2025.

**MOTION 5191**: Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Blaine Decker. Discussion occurred. The motion carried with seven ayes and zero nos.

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| J-2. | ✓ | <p>Consider approval of the renewal of an annual license for Nearpod Premium Plus and Flocabulary Plus in the amount of \$120,143 per the BuyBoard Purchasing Cooperative contract number 661-22 for one year beginning August 1, 2024 using Instructional Materials Allotment (IMA) Funds</p> <ul style="list-style-type: none"> <li>• <a href="#">Shafer/Hickman Memo</a></li> </ul>                                    |
| J-3. | ✓ | <p>Consider approval of the renewal of Measure of Academic Progress (MAP) Online Resources from the Northwest Evaluation Association (NWEA) in the amount not exceed \$210,917 per the ESC Region 20 Purchasing Cooperative contract # 21030 for one year beginning August 1, 2024 using IMA, General Fund and/or ESSER III</p> <ul style="list-style-type: none"> <li>• <a href="#">Shafer/Hutchison Memo</a></li> </ul> |
| J-4. | ✓ | <p>Consider the purchase of 3 vehicles in an amount not to exceed \$180,368 using 2023 bond funds</p> <ul style="list-style-type: none"> <li>• <a href="#">Shafer Memo</a></li> </ul>                                                                                                                                                                                                                                     |
| J-5. | ✓ | <p>Consider the purchase of Study Island, Exact Path, and Courseware from Edmentum through BuyBoard contract #653-21 for a three year period beginning with the 2024-2025 school year using Instructional Materials Allotment (IMA) Funds</p> <ul style="list-style-type: none"> <li>• <a href="#">Shafer/Parkerson Memo</a></li> </ul>                                                                                   |
| J-6. | ✓ | <p>Consider the purchase of ST Math licenses and materials for two years beginning with the 2024-2025 school year in total amount of \$170,000 using Instructional Materials Allotment (IMA) Funds</p> <ul style="list-style-type: none"> <li>• <a href="#">Shafer/Hickman Memo</a></li> </ul>                                                                                                                            |
| J-7. | ✓ | <p>Consider the purchase of licenses and materials for Handwriting Materials from Zaner-Blower for the 2024-2025 school year using Instructional Materials Allotment (IMA) Funds</p> <ul style="list-style-type: none"> <li>• <a href="#">Shafer/Hickman Memo</a></li> </ul>                                                                                                                                              |

- J-8. ✓ Consider the purchase of computers and carts for the CTE Program from Avinext based on DIR-TSO-4159 in an amount not to exceed \$203,105 using Carl Perkins Federal Funds and the General Fund
- [Shafer/Hutchison Memo](#)
- J-9. ✓ Consider the award of RFP 24-019 to a pool of vendors for Miscellaneous Maintenance Supplies, Equipment and Related Services to supplement the District's Facilities Department on an as needed basis through April 30, 2026
- [Shafer Memo](#)
- J-10. ✓ Consider the award of RFP 24-020 to a pool of vendors for Miscellaneous Vehicles Repairs to supplement the District's needs on an as needed basis for a period of thirty-six (36) months through June 30, 2027 with the option to extend for two additional one-year periods
- [Shafer Memo](#)
- J-11. ✓ Receive investment report for the quarter ending May 31, 2024
- [Neely Memo](#)
- J-12. ✓ Consider approval of monthly Head Start financial statements and credit card expenditures
- [Neely Memo](#)
- J-13. ✓ Consider approval of monthly budget amendments
- [Neely Memo](#)
- J-14. ✓ Consider approval of financial reports
- [Neely Memo](#)
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## K. FACILITIES

- K-1. Consider award of Contract Manager at Risk (CMAR ) for construction, additions and/or renovations to A&M Consolidated High School
- [Symank Memo](#)
- Josh Symank, Assistant Superintendent of Operations recommended the award of Contract Manager at Risk (CMAR ) for construction, additions and/or renovations to A&M Consolidated High School to Durotech Construction.
- MOTION 5192:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Secretary Joshua Benn. Discussion occurred. The motion carried with seven ayes and zero nos.

K-2. Consider award of Contract Manager at Risk (CMAR ) for construction, additions and/or renovations to College Station High School

- [Symank Memo](#)

Assistant Superintendent Symank recommended the award of Contract Manager at Risk (CMAR ) for construction, additions and/or renovations to College Station High School to Drymalla Construction.

**MOTION 5193:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Kim Ege. The motion carried with seven ayes and zero nos.

K-3. Consider award of Contract Manager at Risk (CMAR ) for construction, additions and/or renovations to Rock Prairie Elementary School

- [Symank Memo](#)

Assistant Superintendent Symank recommended the award of Contract Manager at Risk (CMAR ) for construction, additions and/or renovations to Rock Prairie Elementary School to Drymalla Construction

**MOTION 5194:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Heather Simmen. The motion carried with seven ayes and zero nos.

K-4. Consider award of Contract Manager at Risk (CMAR ) for construction, additions and/or renovations to Career & Technology Center - Phase II

- [Symank Memo](#)

Assistant Superintendent Symank recommended the award of Contract Manager at Risk (CMAR ) for construction, additions and/or renovations to Career & Technology Center - Phase II to Pogue Construction.

**MOTION 5195:** So moved. The motion was made by Secretary Joshua Benn and seconded by Vice President Dr. Darin Paine. The motion carried with seven ayes and zero nos.

K-5. Consider award of RFQ 24-022 to a pool of engineers and authorize the superintendent to negotiate and enter into contracts with the recommended firms for miscellaneous engineering services for a period of 5 years ending May 2029

- [Shafer Memo](#)

Assistant Superintendent Symank recommended the award of RFQ 24-022 to a pool of engineers and authorize the superintendent to negotiate and enter into contracts with the recommended firms for

miscellaneous engineering services for a period of 5 years ending May 2029

**MOTION 5196:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Heather Simmen. The motion carried with seven ayes and zero nos.

K-6. Consider award of contract for the sewer line replacement at College Station High School to Ed Phillips Plumbing in an amount not to exceed \$53,475 utilizing the General Fund

- [Buckner Memo](#)

Assistant Superintendent Symank recommended award of contract for the sewer line replacement at College Station High School to Ed Phillips Plumbing in an amount not to exceed \$53,475 utilizing the General Fund

**MOTION 5197:** Motion to approve as presented. The motion was made by Vice President Dr. Darin Paine and seconded by Trustee Blaine Decker. The motion carried with six ayes, zero nos and one abstention by Secretary Joshua Benn.

K-7      ✓ Consider award of a contract for the Pebble Creek Elementary HVAC rooftop unit replacement project to Entech in the amount of \$237,177.35 utilizing 2023 Bond funds

- [Buckner Memo](#)

K-8.      ✓ Consider award of contract for HVAC cooling tower refurbishment and upgrade at AMCMS to Entech in an amount not to exceed \$138,800 based on BuyBoard contract 638-21 using 2023 Bond funds

- [Buckner Memo](#)

K-9.      ✓ Consider award of contract for the Oakwood Intermediate science classrooms, storage rooms, and nurse area flooring replacement project to Kellen Commercial Flooring in the amount of \$96,551 utilizing 2023 Bond funds

- [Buckner Memo](#)

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L.                      EXECUTIVE SESSION

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M.                      OPEN SESSION

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N.                      ADJOURNMENT



Without objection, President Horak adjourned the meeting at 7:46 p.m.

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**Jeff Horak, Board President**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act.  
JH/ch

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**JEFF HORAK - PRESIDENT**

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**JOSHUA BENN - SECRETARY**