



College Station ISD Board of Trustees
Regular Meeting - Tuesday, February 18, 2025
7:00 p.m. - CSISD Board Room (1812 Welsh Ave.)
MINUTES

AGENDA

<i>Item</i>	<i>Consent</i>	<i>Description</i>
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A. CALL TO ORDER

President Jeff Horak called the meeting to order at 7 p.m.

B. DECLARATION OF QUORUM / WELCOME

President Horak declared a quorum with six members present. In attendance were President Jeff Horak, Vice President Kim Ege, Secretary Heather Simmen, Trustee Joshua Benn, Trustee Kristin Wilson, and Trustee Kimberly McAdams. Trustee Dr. Darin Paine was not in attendance.

C. RECOGNITIONS

C-1. Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence

- Jack DeVerna - Pecan Trail Intermediate School
- Landon Phillips - Pecan Trail Intermediate School
- Iryah Banks- Wellborn Middle School
- Archie Parr - Wellborn Middle School

C-2. Recognize staff from Pecan Trail Intermediate School and Wellborn Middle School

Pecan Trail

- Jerry Foster - 5th and 6th Grade Social Studies
- Laura Mendez - Counselor
- Amber Verwold - 5th Grade Math
- Holly Weisman - Instructional Coach

- Shelby Wolken - Assistant Principal
- Josh Zehnder - Instructional Coach

Wellborn Middle

- Michelle Philips - 7th Grade Texas History Teacher/Department Chair
- Wendy Miles - 7th Grade Science Teacher/Science Department Chair
- Jordan Hagerman - 8th Grade Science Teacher and Level Leader
- Jodi Sanford - 8th Grade Science Teacher

C-3. Recognize Auxiliary staff members of the month

Facilities - Paul Buckner

Cade Padron - Grounds

Diana Quezada - Custodial

Transportation - Shannon Calltharp

Samantha Duran - Bus Aide

Garrett Haynes - Technician

Shaun Pierre - Bus Driver

C-4. Recognize Counselors in CSISD

Chrissy Hester, Director of Student Services, acknowledged the counselors' continuous commitment to our students. She thanked them for their dedication, unwavering support, and the essential role they play all year.

C-5. Recognize student accomplishments

- TMEA All-State Musicians
- TAEA Artists
- FFA LDE State Participants
- UIL Congress State Participants
- International Thespian Festival Qualifiers

C-6. Recognize artwork provided by Pecan Trail Intermediate School and Wellborn Middle School

C-7. Recognize School Board

Austin Dunson, Director of Communications and Superintendent Dr. Harkrider acknowledged the School Board Members and thanked them for their leadership, commitment, and support of CSISD.

D. BOARD

D-1. Board Directions, Reports, and Announcements / Superintendent Reports and Announcements

Board

- CSISD Education Foundation
Vice President Kim Ege attended the Education Foundation Board Meeting on 2/18/2025. She announced that \$315,000 had been raised at the 50 Men Who Can Cook event for the Foundation.
- District Educational Improvement Council
- Audit Committee
- Head Start Policy Council
Trustee Joshua Benn attended the Head Start Policy Council Meeting. The point of this meeting was to reiterate the impressive amount of work that was put into the budget.
- Intergovernmental Committee
- Personnel Advisory Council
- School Health Advisory Council
- Teacher Advisory Council
Kimberly McAdams attended the Teacher Advisory Council Legislative meeting on February 5th. The items on the agenda were the Legislative Update, review of the cell phone survey, discussion of plans for Convocation for next year and awaiting the results of the curriculum audit.
- Upcoming Events

Superintendent

- Superintendent Update
 - Dr. Tim Harkrider announced that today was the beginning of the fifth six weeks.
- Upcoming Events
 - Leadership Brazos Education Day on February 19th
 - District Success Team Meeting on February 20th
 - Trustee Tour February 21st at 9 am

E. HEARING OF CITIZENS

- Public comments regarding agenda items and non-agenda items will be heard at this time

[Sign up here to address the Board](#)

Leo Tower - CSISD student - addressed the board concerning orchestra.

F. CONSENT AGENDA

Items included on the Consent Agenda are as follows: Item G minutes; Item I-4 approval of reclassifying the position of PEIMS Specialists from a Specialist to a Coordinator; Item J-1 resolution to compensate employees for missed days; Item J-2 rebuild costs associated with the underground water line rupture at Pebble Creek Elementary; Item J-3 adjustment to the 2024-25 compensation plan for Licensed Vocational Nurses; Item J-4 purchase of cargo van utilizing community education department funds; Item J-5 purchase of a lift to assist in installing LED lighting on campuses; Item J-6 approval and ratification of the contract with Texas Association of School Administrators for the Curriculum Management Audit; J-7 Head Start financials; Item J-8 monthly budget amendments; Item J-9 financial report.

MOTION 5245: Motion to approve as presented. The motion was made by Vice President Kim Ege and seconded by Secretary Heather Simmen. The motion carried with six ayes and zero nos.

G. ✓ MINUTES

- [January 24, 2025 Board Workshop](#)
 - [January 24, 2025 Regular Board Meeting](#)
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H. CURRICULUM AND INSTRUCTION

H-1. Receive a report on MOY Map Data

- [Mann Memo](#)

Jeff Mann, Director of School Improvement, gave a [presentation](#) on the middle-of-the-year assessment and growth achievement data and explained how students grow as they go through all their work. Natalie Vela Pugh, Director of Digital Learning, spoke about the impact of Exact Path. Questions were asked, and discussion occurred.

I. ADMINISTRATION

I-1. Recommendation to terminate on grounds of contract abandonment.

- [Cooper Memo](#)

Bridget Cooper, Director of Human Resources, recommends the termination of employment for Elizabeth Torres Casa for contract

abandonment. The Board of Trustees renders a finding that good cause does not exist under Education Code 21.105(c)(2)

MOTION 5246: I move to approve as presented. The motion was made by Trustee Joshua Benn and seconded by Trustee Kimberly McAdams. The motion carried with six ayes and zero nos.

I-2. Recommendation to terminate on grounds of contract abandonment.

- [Cooper Memo](#)

Bridget Cooper, Director of Human Resources, recommends the termination of employment for Jonathan Knowles for contract abandonment. The Board of Trustees renders a finding that good cause does not exist under Education Code 21.105(c)(2)

MOTION 5247: I move to approve as presented. The motion was made by Trustee Joshua Benn and seconded by Secretary Heather Simmen. The motion carried with six ayes and zero nos.

I-3. Consideration, discussion, and possible approval of an administrative contract for the Director of Data Services and PEIMS.

- [Wilson Memo](#)

Sara Goolsby, Chief of Staff, recommends that the College Station ISD Board of Trustees accept a recommendation to issue a new Administrative contract to Luis Sanchez.

MOTION 5248: I move to approve as presented. The motion was made by Trustee Kimberly McAdams and seconded by Secretary Heather Simmen. The motion carried with six ayes and zero nos.

I-4. ✓ Consider approval of reclassifying the Position of PEIMS Specialist from a Specialist to a Coordinator.

- [Wilson Memo](#)

J. BUSINESS

- J-1. ✓ Consider approval of a resolution to compensate employees for the missed workdays on January 21, 2025, and January 22, 2025, due to the closure of the district and delayed start caused by inclement weather.
- [Wilson Memo](#)
 - [Resolution](#)
- J-2. ✓ Consider the ratification of the approval pursuant to the Resolution adopted on December 17, 2024, for the necessary rebuild costs associated with the underground water line rupture at Pebble Creek Elementary performed by Cotton Commercial USA through the BuyBoard Contract #675-22, for a total cost of \$290,175.52, to be funded through the General Fund.
- [Wilson Memo](#)
- J-3. ✓ Consider approval of an adjustment to the 2024-25 compensation plan for Licensed Vocational Nurses (LVNs).
- [Wilson Memo](#)
- J-4. ✓ Consider approval for purchasing a cargo van from Silsbee Ford based on the TIPS Contract 240901 in the amount of \$54,739 utilizing Community Education Department Program Funds.
- [Shafer Memo](#)
 - [Recommendation](#)
- J-5. ✓ Consider approval for the purchase of a lift to assist in the installation of LED lighting on Campuses from United Rentals based on the HCDE/CP#228/052SG-0 Contract in the amount of \$54,204, utilizing the 2021 Bond Funds.
- [Shafer Memo](#)
 - [Recommendation](#)
- J-6. ✓ Consider approval and ratification of the contract with the Texas Association of School Administrators for the Curriculum Management Audit not to exceed \$90,000, utilizing the general fund.
- [Shafer Memo](#)
 - [Recommendation](#)
- J-7. ✓ Consider approval of monthly Head Start financial statements and credit card expenditures

- [Wilson Memo](#)
- [Financial Statements](#)

J-8. ✓ Consider approval of monthly budget amendments

- [Wilson Memo](#)
- [Budget Amendments](#)

J-9. ✓ Consider approval of financial reports

- [Wilson Memo](#)
- [Financial Reports](#)

K. FACILITIES

K-1. Consider approval of the Guaranteed Maximum Price (GMP) #1 for the construction of Phase 2 of the Career and Technical Education (CTE) Center

- [Buckner Memo](#)

Paul Buckner, Director of Facilities, proposed that approving the Guaranteed Maximum Price for Phase 2 of the CTE be considered. Questions were asked, and discussion occurred.

MOTION 5249: I move to approve as presented. The motion was made by Secretary Kim Ege and seconded by Secretary Heather Simmen. The motion carried with six ayes and zero nos.

L. EXECUTIVE SESSION

President Horak adjourned the meeting in Closed Session at 8:27 p.m.

L-1. The Board will meet in executive session to discuss the superintendent's mid-year review. The executive session deliberations will be held pursuant to the "Personnel Matters; Closed Meeting" exception to the Texas Open Meetings Act set forth in Section 551.074 of the Texas Government Code.

M. OPEN SESSION

President Horak called the meeting back into Open Session at 9:33 p.m.

N.

ADJOURNMENT

Without objection, President Horak adjourned the meeting at 9:33 p.m.

Jeff Horak, Board President

If, during the course of the meeting, a discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting. [See TASB Policy BEC(LEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act.

JH/vb

JEFF HORAK - PRESIDENT

HEATHER SIMMEN - SECRETARY