



College Station Independent School District

Success...each life...each day...each hour

MEMORANDUM

To: Dr. Eddie Coulson, Superintendent

From: Mike Ball, Deputy Superintendent for Business and Operations

Date: April 16, 2009

Subject: Approval of the purchase of Audio Visual Equipment for Board Room Renovation utilizing the Texas A&M University Master Agreement

Agenda Item: J-5

Board Priority/
District Goal: Priority 3, Goal 4

BACKGROUND

The project to renovate the College Station ISD Boardroom creates a need for audio visual equipment. The needed equipment is available from a local vendor utilizing the Texas A&M University Master Agreement Number M900327.

In accordance with the terms of the Texas A&M Agreement, Micro Age has provided a quote for the equipment needed in the amount of \$34,071.65. A contingency authorization is also recommended in the amount of \$1,928.35. Those two amounts sum to the total requested authorization of \$36,000.00

RECOMMENDATION

It is recommended that the Board of Trustees of College Station Independent School District consider approval of the purchase of audio visual equipment from Micro Age through the Texas A&M University Master Agreement Number M900327 in the amount of \$34,071.65, with an additional contingency authorization of \$1,928.35.