

BOARD MEMBERS
BOARD MEETINGS

BE
(LOCAL)

AGENDA
DEVELOPMENT

The tentative agenda for regular meetings is created by the administration and presented to the executive committee the week prior to the board meeting. The board encourages the superintendent to include at least one report on student achievement or issue closely related to student achievement at regular board meetings. Board members shall submit agenda items to the president at least eight days prior to the board meeting. A draft agenda is sent to board members electronically at least a day before the official agenda is posted 72 hours prior to meeting. At least 72 hours in advance of each meeting, board members will receive information for all agenda items including title, purpose, background, relevant state statutes as needed, related district policy as appropriate, proposed costs (if any), funding sources, and other information as appropriate.

TIMELINE

The College Station Independent School District Board will meet in a regular monthly business session on the third Tuesday of each month in the CSISD board room. Changes in the date and place to accommodate holidays and special events will be approved by the board in advance. Additional meetings may be called as needed. Emergency meetings may be called according to requirements set forth in CSISD Board Policy BE (Legal).

AGENDA

The routine board agenda format can be seen in the CSISD Board Operating Procedures.

PROCEDURES

Four board members constitute a quorum. The board shall observe parliamentary procedures in Robert's Rules of Order. All discussion shall be directed solely to the business currently under deliberation. The board president shall keep the discussion to the motion at hand and shall halt discussion that does not apply to the business before the board.

VOTING

The president will vote on all action items and can make or second motions. In case of a tie vote, the item is postponed. The president shall bring the item back to the board on a subsequent agenda. When only four or five board members attend a meeting, four board members must be in agreement in order for a motion to pass. When canvassing election results, two board members form a quorum (see BBB Legal).

The board president has the right to recognize board members prior to giving their comments.

EXECUTIVE
(CLOSED)
SESSION

Closed session agenda items can be declared in advance and listed on the agenda or a board member can, during a meeting, request a closed session on any agenda item that qualifies under the Texas Government Code Section 551.071, 551.072, 551.073 and 551.074 and according to CSISD Policy BEC (Legal). The board can only discuss those items listed on the closed session agenda and as limited by law. The board must vote in public session. Discussions during closed sessions must remain confidential.

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