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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Mike Ball
FROM: Mark Pantel
DATE: April 16, 2004
SUBJECT: Yearly Athletic Bid RFP#4-018

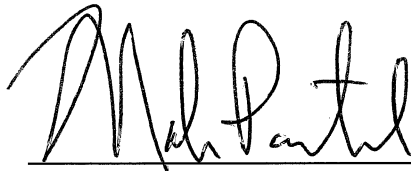
Request for Proposal (RFP) #4-018, Yearly Athletic Bid for 2004-2005 was mailed March 1, 2004 to fifty-one bidders and advertised March 14 and March 21, 2004. Thirty-three vendors responded to the RFP, which opened April 5, 2004. The most responsive bidders were:

Vendors Name

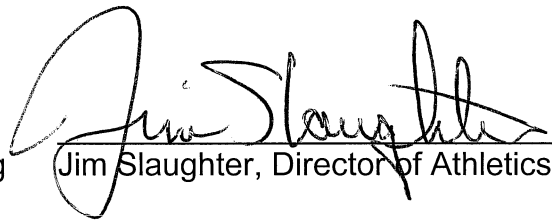
Athletic Supply
Baseball Equipment.com
B&B Athletics
BSN Sports
Coach Com
CC Creations
Douglas Protective Equipment
Golf Etc.
Gopher Sport
Lane Four Swim Shop
Monograms and More
M-F Athletic Company
Paul Seamster Sportswear
Promaxima
Riddell All-American
Soccer 4 All
Sports Imports, Inc.
Sports-O-Graham
Swim Shops of the Southwest
Team Express
Tennis Express
Z Wear, Inc.

The proposal was based on a discount off catalog or retail pricing rather than item-by-item. The catalog method of bidding allows an award to multiple vendors and provides a larger product and supplier base for Athletics. Among the vendors awarded Athletics can review the catalogs and discounts quoted and select the products, which offer the best value to the district.

During the evaluation of the proposals eleven vendors were disqualified because their proposal was not complete, discount was not competitive or past performance with the district was unsatisfactory. It is the recommendation of Mark Pantel, Coordinator of Purchasing and Jim Slaughter, Director of Athletics to award the Yearly Athletic Bid to the vendors listed above effective June 1, 2004 through May 31, 2005.



Mark Pantel, Coordinator of Purchasing



Jim Slaughter, Director of Athletics