

COLLEGE STATION I.S.D.  
1812 WELSH, COLLEGE STATION, TX. 77840  
(979) 764-5408 \* FAX (979) 694-5636

**PURCHASING OFFICE**

**INTER-DEPARTMENTAL MEMO**

TO: Mike Ball  
DATE: August 4, 2006  
SUBJECT: Annual T-Shirt Bid RFB# 6-023

Request for Bid (RFB) #6-023, Annual T-Shirt Bid was posted on the CSISD website and mailed July 5, 2006 to eight bidders and advertised June 26 and July 3, 2006. Three vendors responded to the bid, which opened July 27, 2006.

The bidders were:

<u>Vendor Name</u>	<u>Total Bid</u>
Monograms & More	\$19,882.50
CC Creations, LTD	\$17,138.70
NBC Graphics	\$15,405.90

The estimated quantities provided in the bid are based primarily on usage by Kids Club, Summer Day Camp and departments at the Administration Building. Actual purchases may be greater or less than specified depending on the number of departments or campuses utilizing the bid.

The bid from NBC Graphics was considered incomplete as they no bid a significant number of high use items. CC Creations submitted the lowest overall bid for the estimated quantities provided. It is the recommendation of Mark Pantel, Director of Purchasing to award RFB #6-023 Annual T-Shirt Bid to CC Creations. Ltd. for the 06-07 school year.

  
\_\_\_\_\_  
Mark Pantel, Director of Purchasing