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**PURCHASING OFFICE**

**INTER-DEPARTMENTAL MEMO**

TO: Mike Ball

SUBJECT: Anti-Virus Software and Email Security Appliance  
RFQ# 7-016

DATE: March 8, 2007

Request for Quote (RFQ) #7-016, Anti-Virus Software and Email Security Appliance was emailed March 1, 2007 to three bidders and posted on the CSISD website. Three State of Texas approved Catalog Information Services (CISV) Vendors responded to the RFQ which opened March 7, 2007. The Office of the Attorney General registered an opinion that states "A local government that participates in the cooperative purchasing program established under 271.082 and 271.083 of the Local Government Code satisfies otherwise applicable competitive bidding requirements when it makes a purchase through the catalog purchasing procedure established by article 601 b, 3.081, V.T.C.S." This opinion permits school districts to participate in the CISV program.

The responsive bidders that met specifications were:


<u>Bidder</u>	<u>Total Quote</u>
Insight Public Sector	\$48,110.50
M&S Technologies	\$50,903.00

The RFQ included a clause that if any bonus (i.e. free) contract months were appended to either product, they should both match in their expiration dates. Insight Public Sector submitted the lowest overall quote of \$48,110.00 but did not offer any additional licensing extension past the original term of thirty-six months.

M&S Technologies offered three additional months of free email licensing to align both contracts with the same expiration date. In addition, they also offered six additional months of both products added to the end of the current contract term.

Given these free additional months, the quote from M&S Technologies appears to be less expensive over the extended term of the license agreement offered by M&S Technologies which is scheduled to begin June 27, 2007 and end December 26, 2010.

It is the recommendation of Mark Pantel, Director of Purchasing and Chris Speier, Coordinator of Technology that the anti-virus software and email security appliance be purchased from M&S Technologies for a total of \$50,903.00.



Mark Pantel, Director of Purchasing



Chris Speier, Coordinator of Technology