

COLLEGE STATION I.S.D.
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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Mike Ball
SUBJECT: Min Vans for Kids Klub
DATE: May 1, 2007

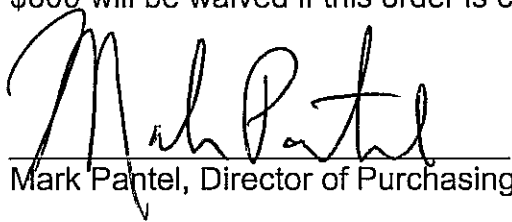
Kids Klub has budgeted funds to purchase two vehicles for the transportation of small numbers of children for special events and other Kids Klub travel. This purchase is being funded from Kids Klub fund balance which has previously been approved by both CSISD and the City of College Station through the budgeting process.

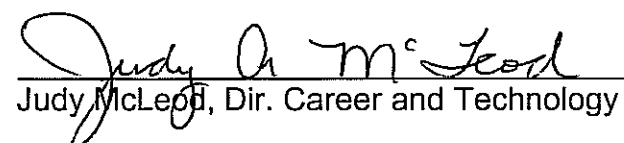
The vehicles requested are available through the Houston Galveston Area Purchasing Cooperative (HGAC) of which College Station ISD is a member. All vehicles have been competitively bid and awarded by the Cooperative's Board of Trustees based on state statutes.

A quote was requested from Caldwell Country Chevrolet for two (2) Chevrolet Uplander passenger vans. The quoted delivery date is prior to June 1, 2007.

2- Chevrolet Uplander Passenger Vans	\$39,670.00
HGAC Administration Fee	\$600.00
Total Cost	\$40,270.00

It is the recommendation of Mark Pantel, Director of Purchasing and Judy McLeod, Director of Career and Technology to purchase the two (2) Chevrolet Uplander passenger vans for Kids Klub from Caldwell Country Chevrolet per the HGAC Cooperative for a total of \$40,270.00. The HGAC administration fee of \$600 will be waived if this order is combined with another vehicle order.


Mark Pantel, Director of Purchasing


Judy McLeod, Dir. Career and Technology