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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Mike Ball
DATE: September 27, 2006
SUBJECT: Outdoor LED Message Board

In the spring of 2006, Beca Carraza, Senior Class President informed Ron Fox, Principal at A&M Consolidated High School that the class of 2006 was interested in giving the school a new electronic marquee or message board as a class gift. Ms. Carraza began the process of getting a price quote and in May secured a donation from Citibank of \$20,217.00 for the purchase of an outdoor message board. The donation was based on an agreement with Clay Riebie that Citibank would provide funds for the purchase of the board if the instillation could be accomplished or funded by the district.

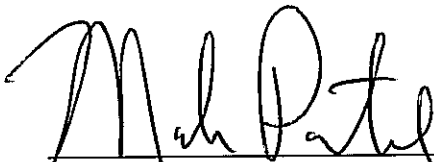
Request for Competitive Sealed Proposals for the Outdoor LED Message Board was posted on the CSISD website, mailed August 25, 2006 and advertised August 27, 2006 and September 3, 2006 by the Purchasing Department. A pre-proposal meeting was held on September 8, 2006.

Five vendors responded to the proposal which opened September 18, 2006. The responsive proposers were:


<u>Proposer</u>	<u>Proposal Price</u>
adsLED, Inc.	\$29,361.00
Olen Williams, Inc.	\$28,979.00
Spectrum Corporation	\$30,205.00

A committee of district employees consisting of Ron Fox, Adren Pilger, David Norton, Royce Thomas and Mark Pantel evaluated and scored the proposals using an evaluation matrix. ADSled Inc. received the highest score from the committee based on the evaluation criteria listed in the Request for Competitive Sealed Proposals.

It is the recommendation of Mark Pantel, Director of Purchasing and Ron Fox, Principal at A&M Consolidated High School to award this proposal to adsLED Inc. for \$29,361.00. The remaining balance required to complete this purchase will be paid from funds left in the class of 2006 account and district capital improvement funds.



Mark Pantel, Director. of Purchasing



Ron Fox, Principal