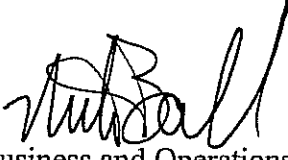




College Station Independent School District

Success....each life....each day....each hour

MEMORANDUM

To: Dr. Eddie Coulson, Superintendent 

From: Mike Ball, Deputy Superintendent for Business and Operations

Date: October 12, 2006

Subject: Authorization for Purchase of Vehicles through the (HGAC) Houston Galveston Area Purchasing Cooperative

Agenda Item: K-2 b.

Board Priority/
District Goal: Priority 3, Goal 4

BACKGROUND

The District has a need to acquire vehicles in accordance with the vehicle acquisition plan for the 2006-2007 fiscal year.

The HGAC is a purchasing cooperative that has conducted a bid process for various bus models. Quotations have been obtained from the various vendors with vehicles available through the HGAC. The vehicles identified as providing the best value to the District are identified in a memorandum from Mr. Mark Pantel dated October 9, 2006. The total cost of these vehicles is \$134,877.60.

The current budget provides for a payment on a capital lease for the vehicles for the Transportation Department. Because of the lead time between the placement of the order and the delivery of the vehicles, a capital lease proposal is expected to be presented to the Board of Trustees at the November regular meeting. The total cost of the vehicles for the Operations, Career and Technology, and Child Nutrition Departments is provided in the current general fund budget.

The vehicle acquisition plan for the 2006-2007 fiscal year is attached.

RECOMMENDATION

It is recommended that the Board of Trustees of College Station Independent School District consider approval of the purchase of the above referenced vehicles through the Houston Galveston Area Purchasing Cooperative for a total price of \$134,877.60. Financing of the Transportation Department vehicles is recommended from capital lease proceeds. The cost of the remaining vehicles is recommended to be paid entirely from the current general fund budget.