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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Mike Ball
FROM: Mark Pantel 
SUBJECT: Portable Classroom Building for Forest Ridge Elementary
DATE: September 12, 2006

Two vendors, Mobile Modular Rents and Comark Building Systems were contacted for quotes to purchase or lease a double classroom building being considered for Forest Ridge Elementary.

Both of these vendors are members of the Texas Local Government Statewide Purchasing Cooperative (Buyboard) which is administered by TASB. All items and catalogs posted on the Buyboard have been competitively bid and awarded based on state statutes.

Comark Building Systems is a manufacturer who has the Buyboard contract for the purchase of portable classrooms. The total cost to purchase a portable classroom without a restroom is \$55,305.00.

Mobile Modular Rents has the Buyboard contract for the lease of portable classrooms. The lease cost is \$799.85 per month for twelve months plus up front delivery, installation and accessory fees of \$20,732.00. The quotes with other options are summarized in the attached spreadsheet.