

COLLEGE STATION I.S.D.
1812 WELSH, COLLEGE STATION, TX. 77840
(979) 764-5408 * FAX (979) 694-5636

PURCHASING OFFICE

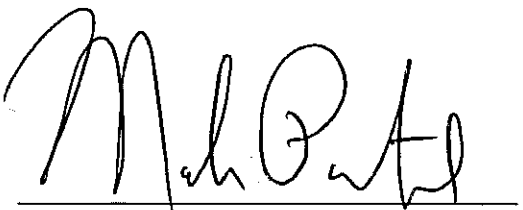
INTER-DEPARTMENTAL MEMO

TO: Mike Ball
SUBJECT: Orchestra Instruments
DATE: June 4, 2008

The Orchestra Department has funds available each year to replace or add orchestra instruments as needed. The instruments requested for 2008-2009 are available through the Texas Local Government Statewide Purchasing Cooperative (TASB BuyBoard) which College Station ISD is a member. All instruments have been competitively bid and awarded by the Cooperative's Board of Trustees based on state statutes.

Lisle Violin is a participating vendor on the BuyBoard. The attached quote was requested from Lisle Violin for the instruments that the Orchestra program anticipates purchasing next year. This vendor is able to supply quality instruments that meet the specifications established by the district at the same or lower prices that can be obtained from a competitive bid issued by the CSISD Purchasing Department.

It is the recommendation of Mark Pantel, Director of Purchasing and Jeff Hill, Orchestra Director to purchase these orchestra instruments from Lisle Violin for \$7,671.00 per the BuyBoard Cooperative.



Mark Pantel, Director of Purchasing



Jeff Hill, Orchestra Director