

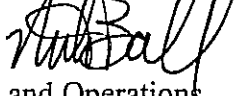


# College Station Independent School District

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## MEMORANDUM

To: Dr. Eddie Coulson, Superintendent

From: Mike Ball, Deputy Superintendent for Business and Operations 

Date: June 11, 2008

Subject: Authorization of the purchase of orchestra instruments for the 2008-2009 school year through the Texas Local Government Statewide Purchasing Cooperative (BuyBoard)

Agenda Item: K-5

Board Priority/  
District Goal: Priority 3, Goal 2

## BACKGROUND

The College Station ISD Purchasing Department in cooperation with the Band Director and Orchestra Director has solicited bids for Music Instruments and Supplies. That bid solicitation included orchestra instruments. In a previous agenda item, the recommendation was made to reject all bids related to the orchestra instruments.

The needed orchestra instruments are available from a vendor through the Texas Local Government Statewide Purchasing Cooperative (BuyBoard) at the same or lower prices as those resultant from the competitive bid process initiated by the College Station ISD Purchasing Department.

The Director of Purchasing, Mr. Mark Pantel, and the Orchestra Director, Mr. Jeff Hill, have evaluated the procurement process and the quality and value to the District of the items recommended for purchase.

The procurement process and the vendor that appear to provide the best value to the District for these instruments would be a purchase from Lisle Violin through the Texas Local Government Statewide Purchasing Cooperative (BuyBoard).

## **RECOMMENDATION**

It is recommended that the Board of Trustees of College Station Independent School District consider authorization of the purchase of orchestra instruments from Lisle Violin through the Texas Local Government Statewide Purchasing Cooperative (BuyBoard) in the amount of \$7,671.00 as described in the attached memorandum dated June 4, 2008, from Mr. Pantel and Mr. Hill.