

COLLEGE STATION I.S.D.  
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**PURCHASING OFFICE**

**INTER-DEPARTMENTAL MEMO**

TO: Mike Ball

SUBJECT: Kronos Time Clock Terminals and Thumb Scanners

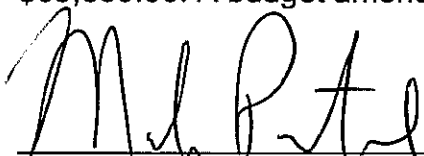
DATE: June 4, 2008

Kronos is the provider of the time clock terminals for the district. As of September 30, 2008 Kronos is scheduled to end production and sales of the series terminals we have in use and on-site support will discontinue September 30, 2009. Repair and support for these terminals will no longer be available after September 30, 2011. As our networks have been upgraded throughout the district we have had some problems with the communication on the current terminals and have done some troubleshooting. The newer model Kronos terminals that are available resolve these communication issues. The district currently has three of the new terminals already in use.

The attached quote from Kronos includes replacing the remaining time clocks as well as all the remote readers in the cafeterias with 23 new terminals and 26 thumb scanners with support. Thumb scanners will eliminate any potential for "buddy punching" where an employee punches in or out for another employee.

Kronos is a member of the TXMAS Texas State Contract. College Station ISD is a member of the TPASS cooperative, which is administered by the Texas Procurement and Support Services Cooperative Purchasing Program (TPASS). All items and catalogs posted on TXMAS have been competitively bid and awarded by the Cooperative's Board of Trustees based on state statutes.

It is the recommendation of Mark Pantel, Director of Purchasing and Rhonda Cumbie, Director of Business to purchase the Kronos time clock terminals and thumb scanners from Kronos per the TXMAS State Contract for a total of \$69,630.00. A budget amendment is included to cover the cost of this purchase.

  
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Mark Pantel, Director of Purchasing

  
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Rhonda Cumbie, Director of Business