



College Station Independent School District

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MEMORANDUM

To: Dr. Eddie Coulson, Superintendent

From: Mike Ball, Deputy Superintendent for Business and Operations

Date: August 14, 2008

Subject: Request For Bids for T-Shirts, Polo Shirts, Denim Shirts and Sweatshirts

Agenda Item: K-5, a.

Board Priority/
District Goal: Priority 3/Goal 5

BACKGROUND

The College Station ISD Purchasing Department has advertised a Request For Bids for T-Shirts, Polo Shirts, Denim Shirts and Sweatshirts for the 2008-2009 fiscal year. The Request For Bids was advertised as required by law.

The bid responses were evaluated by personnel from the Purchasing Department.

The attached memorandum dated August 1, 2008 from Mr. Mark Pantel, Director of Purchasing, provides the recommendation and a tabulation of the bids received.

RECOMMENDATION

It is recommended that the Board of Trustees of College Station Independent School District consider approval of the bids from CC Creations and Monograms and More to provide T-Shirts, Polo Shirts, Denim Shirts and Sweatshirts for the 2008-2009 fiscal year.