

COLLEGE STATION I.S.D.
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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Mike Ball
DATE: August 1, 2008
SUBJECT: T-Shirts, Polo Shirts, Denim Shirts and Sweatshirts Bid
RFB# 8-020

Request for Bid (RFB) #8-020, T-Shirts, Polo Shirts, Denim Shirts and Sweatshirts was posted on the CSISD website and mailed June 2, 2008 to eight bidders and advertised June 8 and June 15, 2008. Eight vendors responded to the bid, which opened July 1, 2008.

The bidders were:

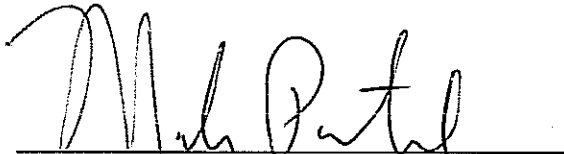
<u>Vendor Name</u>	<u>Total Bid</u>
CC Creations	\$17,825.70
Eagle Group	\$27,859.70
Fruit of the Loom	\$9,979.00
Lone Star Embroidery	\$21,765.05
Monograms and More	\$20,933.70
Screened Images, Inc.	\$21,761.00
Screenprint Plus	\$17,796.16
You Name It Custom Embroidery	\$24,827.83

The estimated quantities provided in the bid are based primarily on usage by Kids Club, Summer Day Camp and departments at the Administration Building. Actual purchases may be greater than specified depending on the number of departments or campuses utilizing the bid.

The bid from Fruit of the Loom was considered incomplete as they no bid a significant number of high use items. The bid submitted by Screenprint Plus did

not meet the specification that bidders must have a facility located in Bryan/College Station. Screenprint Plus is located in Florida.

CC Creations and Monograms and More submitted the two lowest overall bids that met the specifications of the bid. It is the recommendation of Mark Pantel, Director of Purchasing to award RFB #8-020 Annual T-Shirt Bid to CC Creations and Monograms and More for the 2008-2009 school year. An award to two vendors will help assure product availability and selection for the district.



Mark Pantel, Director of Purchasing