




College Station Independent School District

Success....each life....each day....each hour

MEMORANDUM

To: Dr. Eddie Coulson, Superintendent 

From: Mike Ball, Deputy Superintendent for Business and Operations

Date: August 15, 2008

Subject: Request For Proposals for Electrical Supplies

Agenda Item: K-6

Board Priority/
District Goal: Priority 3/Goal 5

BACKGROUND

The College Station ISD Purchasing and Maintenance Departments have advertised a Request For Proposals for Building Supplies for the 2008-2009 fiscal year. The Request For Proposals was advertised based on a discount off catalog or retail pricing rather than an item-by-item basis.

The proposal responses were evaluated by Mr. David Norton, Director of Maintenance, and Mr. Mark Pantel, Director of Purchasing. Mr. Norton and Mr. Pantel recommend that the proposal be awarded to Dealers Electric Supply and City Electric Supply.

The attached memorandum dated August 4, 2008 from Mr. Norton and Mr. Pantel provides their recommendation and a tabulation of the proposals received.

RECOMMENDATION

It is recommended that the Board of Trustees of College Station Independent School District consider approval of the proposals from Dealers Electric Supply and City Electric Supply to provide Electrical Supplies for the 2008-2009 fiscal year.