

COLLEGE STATION I.S.D.
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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Mike Ball
SUBJECT: Electrical Supplies RFP # 8-026
DATE: August 4, 2008

Request for Proposal (RFP) # 8-026, Electrical Supplies was mailed July 1, 2008 to eight bidders, advertised June 22 and June 29, 2008 and posted on the CSISD website. Five vendors responded to the RFP which opened July 14, 2008. The responsive bidders are:

Vendors Name

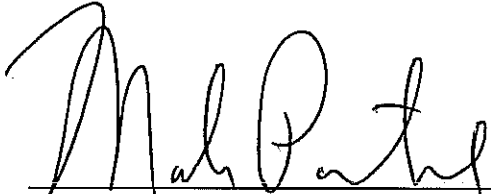
Central Electric Supply
City Electric Supply
Crawford Electric Supply
Dealers Electric Supply
Elliott Electric Supply

This RFP is for electrical supplies which may be required by the Operations Department and is based on a discount off catalog or retail pricing rather than item-by-item. The catalog method of bidding allows an award to multiple vendors and provides a larger product and supplier base for the district. Each bidder was asked to quote individual discounts for various manufacture's products used by the district.

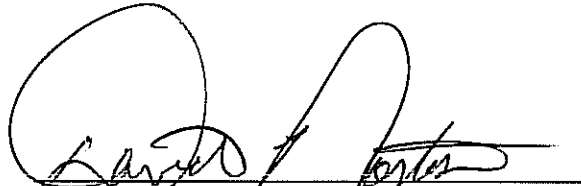
Central Electric Supply quoted "cost plus 10%" rather than a discount from retail price as requested in the RFP. Since no single local vendor maintains a complete inventory of all electrical supplies approved and used by the district it is the recommendation of Mark Pantel, Director of Purchasing and David Norton, Director of Maintenance to accept proposals from Dealers Electric and City Electric Supply.

Because most electrical purchases are made at the vendor's store location, bidders were required to be located in the College Station-Bryan area. These two vendors will provide a store location in both Bryan and College Station.

Electrical supplies will be purchased from the two vendors based on the best price or availability. These discounts are firm for twelve months with an option to renew for two additional years if agreed to by both parties.



Mark Pantel, Director of Purchasing



David Norton, Director of Maintenance