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PURCHASING OFFICE

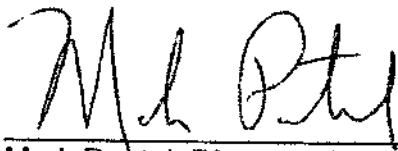
INTER-DEPARTMENTAL MEMO

TO: Glynn Walker
DATE: April 10, 2012
SUBJECT: Audio Video Equipment for College Station High School Arts,
Audio Video Department

As part of the 2009 bond program, the Career and Technology Department (CATE) has identified the audio video equipment requirements for the Arts, Audio Video Department at College Station High School. The attached quote was requested from B&H Photo, an approved vendor of the Texas Local Government Statewide Purchasing Cooperative.

The Buy Board is the secured website for this cooperative which allows members to search for and access various products and services. College Station ISD is a member of this cooperative, which is administered by TASB. All items and catalogs posted on the Buy Board have been competitively bid and awarded by the Cooperative's Board of Trustees based on state statutes.

It is the recommendation of Mark Pantel, Director of Purchasing and Judy McLeod, Director of Career and Technology that the district purchase the audio video equipment for the Arts, Audio Video Department at College Station High School from B&H Photo for a total of \$121,798.76.



Mark Pantel, Director of Purchasing



Judy McLeod, Director of Career and
Technology