

COLLEGE STATION I.S.D.  
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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

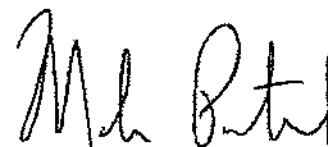
TO: Glynn Walker  
DATE: May 3, 2012  
SUBJECT: Athletic Trainer Supplies RFP# 12-004

Request for Proposal (RFP) #12-004, Athletic Trainer Supplies for 2012-2013 was mailed March 19, 2012, posted on the district website and advertised March 18 and March 25, 2012. Nine vendors responded to the RFP, which opened April 17, 2012.

The proposal was based on a discount off catalog or retail pricing rather than item-by-item. The catalog method of bidding allows an award to multiple vendors and provides a larger product and supplier base for the athletic training staff within the district. The two Head Athletic Trainers from A&M Consolidated High School and College Station High School evaluated each proposal and provided vendor award recommendations using an evaluation form. The bidders that offer the best value to the district are:

Alert Services  
Medco Sports Medicine  
School Health Corporation

It is the recommendation of Mark Pantel, Director of Purchasing and Sue Betts, Associate Athletic Director to award the Athletic Trainer Supplies RFP to Alert Services, Medco Sports Medicine and School Health Corporation effective June 1, 2012 through May 31, 2013. This RFP may be renewed one (1) additional year if agreed upon by both parties sixty (60) days prior to expiration.

  
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Mark Pantel, Director of Purchasing

  
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Sue Betts, Associate Director of Athletics