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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Glynn Walker
DATE: May 4, 2012
SUBJECT: Beverages for Vending Machines RFP #12-009

Request for Proposals (RFP) # 12-009, Beverages for Vending Machines was mailed April 2, 2012 to four vendors, posted on the district's website and advertised April 2, 2012 and April 9, 2012. Four vendors responded to the RFP, which opened April 26, 2012. The proposers were:

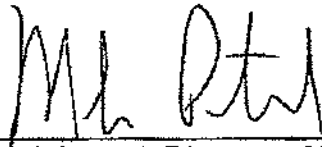
Vendor Name

Bryan Coca-Cola
Glazier Foods Company
Pepsi Beverages Company
Vistar Corporation

The format of this RFP requested proposers to submit the brands, flavors and prices offered by their company. The district's Child Nutrition Department evaluated the proposals using an evaluation form per the criteria in the RFP.

The RFP included an option to award to multiple vendors which provides a larger supplier base for the district. Among the vendors awarded, the Child Nutrition Department can review the prices and select the products which they want to stock in the vending machines. Quantities, brands and types of beverages can be adjusted as the year progresses. The quantities listed in the RFP are estimates only for annual usage and are not a guarantee to purchase by the district.

It is the recommendation of Mark Pantel, Director of Purchasing and Diane Dahm, Director of Child Nutrition to award the Beverages for Vending Machines RFP #12-009 to Bryan Coca-Cola and Pepsi Beverages Company for the 2012 - 2013 school year. This contract may be extended for a period of two (2) years, in twelve (12) month intervals by mutual consent of both parties and no price increases.



Mark Pantel, Director of Purchasing



Diane Dahm, Director of Child Nutrition