




College Station Independent School District

Success...each life...each day... each hour

MEMORANDUM

To: Dr. Eddie Coulson, Superintendent

From: Greg McIntyre, Deputy Superintendent for Curriculum and Instruction 

Date: September 13, 2012

Subject: Required Board Approvals for Head Start Correction Plan from 2012 Federal Review

Agenda Item: H-2

Board Priority/
District Goal: Priority 3/Goal 4

BACKGROUND

Head Start Program Performance Standards require the participation of the CSISD Board of Trustees as the governing body of the program to approve correction steps that pertain to areas of non-compliance from the Federal Review in February 2012. These areas were all fiscal in nature and required the input and collaboration of staff in both the Business and Head Start departments. The processes were developed and refined by the CSISD Business Operations Department and the CSISD Birth to Five Head Start program. These processes are well researched and efficient in meeting the needs of the program and in accomplishing the steps involved in serving families and children. A chart showing the areas of non-compliance and the correction steps is attached.

RECOMMENDATION

It is recommended that the CSISD Board of Trustees approve the Birth to Five Head Start processes for the correction of areas of non-compliance cited in a letter to Dr. Valerie Jochen dated May 29, 2012. A signature page will be provided at the meeting for the approval of these processes.

GREG MCINTYRE
Deputy Superintendent for
Curriculum & Instruction

1812 Welsh Avenue
College Station, TX 77840
PHONE 979-764-5415 FAX 979-764-5425


EDDIE COULSON, Ed.D.
Superintendent of Schools