




# College Station Independent School District

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## MEMORANDUM

To: Dr. Steve Johnson, Superintendent 

From: Mike Ball, Deputy Superintendent for Business and Operations

Date: April 10, 2003

Subject: Competitive Sealed Proposals for Roof Replacement  
at Southwood Valley Elementary and Barbara Bush Parent  
Center/Venture Center/Timber Academy

Agenda Item: K-1 (a)

Board Priority/  
District Goal: Priority 2 and 3, Goal 5

## BACKGROUND

The replacement of the roofs at Southwood Valley Elementary School and the Bush/Venture/Timber Complex is a planned part of the capital projects budget for the current year. The roof for the Administration Building was also planned as a part of the current year capital projects budget. The specifications for these three replacement roof systems have been developed by VLK Architects in consultation with the College Station ISD Operations and Purchasing staffs.

A competitive sealed proposal process was used to procure this work. The respondents have been evaluated based on criteria set forth in the construction proposal evaluation document. The respondent with the lowest proposal and the highest score on the evaluation document was Parsons Commercial Roofing, with a proposed price of \$308,670. That price includes only the Southwood Valley and the Bush/Venture/Timber Complex. The lowest proposal on the Administration Building was \$152,157. The architect fee of 9% must then be added to these amounts. The architect and architect fee schedule have been previously approved by the Board of School Trustees.

The funding for these projects was provided in the budget for the 2002-2003 fiscal year in the amount of \$355,000. There is not sufficient funding in the current budget to do all three roofing projects. The student facilities, Southwood Valley and Bush/Venture/Timber Complex, can be completed within the budget appropriation for the current year.

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STEVE JOHNSON, Ed. D.  
Superintendent of Schools