




# College Station Independent School District

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## MEMORANDUM

To: Dr. Steve Johnson, Superintendent 

From: Mike Ball, Deputy Superintendent for Business and Operations

Date: April 10, 2003

Subject: Competitive Sealed Proposals for Energy Management System  
at Southwood Valley Elementary

Agenda Item: K-1 (b)

Board Priority/  
District Goal: Priority 2 and 3, Goal 5

## BACKGROUND

The replacement of the energy management system at Southwood Valley Elementary School has become necessary due to the unexpected failure of equipment there. The specifications for a replacement system have been developed by the Operations and Purchasing staffs and circularized for proposals.

A competitive sealed proposal process was used to procure this work. The respondents have been evaluated based on criteria set forth in the construction proposal evaluation document. The respondent with the lowest proposal and the highest score on the evaluation document was T.E.A.M. Solutions, with a proposed price of \$122,700.

The funding for this project is not included in the budget for the 2002-2003 fiscal year. A budget amendment is presented contemporaneously that would authorize taking the funding of this project from fund balance.

The Facilities and Finance Committee of the Board of School Trustees has reviewed this proposal and the associated budget amendment.

## RECOMMENDATION

It is recommended that the Board of Trustees of College Station Independent School District consider awarding the work to replace the energy management system at Southwood Valley Elementary School to T.E.A.M. Solutions for a total price of \$122,700.

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STEVE JOHNSON, Ed. D.  
Superintendent of Schools