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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Mike Ball
FROM: Mark Pantel 
SUBJECT: Portable Classroom Buildings for 2008-2009
DATE: April 8, 2008

Two vendors, Mobile Modular Rents and Comark Building Systems were contacted for quotes to purchase or lease nine (9) double classroom buildings for several campuses for the 2008-2009 school year.

Both of these vendors are members of the Texas Local Government Statewide Purchasing Cooperative (Buyboard) which is administered by TASB and the Houston Galveston Area Council (HGAC) Cooperative. All items and catalogs have been competitively bid and awarded based on state statutes.

Comark Building Systems is a manufacturer who is a Buyboard vendor for the purchase of portable classrooms. The cost to purchase a portable classroom without a restroom from Comark Building Systems is \$49,726.00 which includes delivery, installation and metal skirting. The total one time cost to purchase each building and utilize contracted labor and materials by CSISD for canopies, decks, ramps, electrical and fire and public address accessories is \$75,376.00 per building.

Mobile Modular Rents has the HGAC contract for the lease of portable classrooms. The lease cost is \$779.00 per month per building or \$9348.00 for a twelve month lease. The total twelve month cost to lease one portable building and utilize contracted labor by CSISD to supply and install the canopy, deck, ramp, electrical and fire and public address accessories is \$45,035.00 per building.

The quotes with options are summarized in the attached comparison spreadsheet. A separate budget line item will need to be created for the CSISD contracted labor and materials required for this project.