

COLLEGE STATION I.S.D.
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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Mike Ball
SUBJECT: Electrical Supplies RFP#-7-023
DATE: August 7, 2007

Request for Proposal (RFP) # 7-023, Electrical Supplies was mailed July 1, 2007 to five bidders and advertised July 2 and July 9, 2007. Six vendors responded to the RFP which opened July 26, 2007. The responsive bidders are:

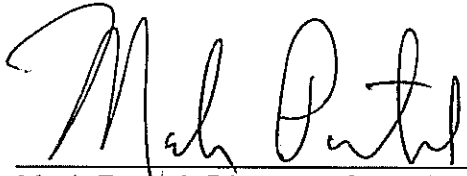
Vendors Name

Central Electric
Dealers Electric
Elliott Electric
Lowe's Home Improvement
Mc Coy's Building Supplies
Voss Electric

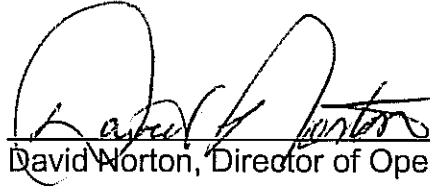
This RFP is for electrical supplies which may be required by the Operations Department and is based on a discount off catalog or retail pricing rather than item-by-item. The catalog method of bidding allows an award to multiple vendors and provides a larger product and supplier base for the district.

Because most electrical purchases are made at the vendor's store location, bidders were required to be located in the College Station-Bryan area. Since no single local vendor maintains a complete inventory all electrical supplies approved and used by the district it is the recommendation of Mark Pantel, Director of Purchasing and David Norton, Director of Maintenance to accept proposals from Dealers Electric and Central Electric. These two vendors appear to have the most extensive inventories and have store locations in the local area.

Based on the products needed, Operations personnel will contact or visit the two vendors. If the availability is acceptable the purchase will be made at the best price. If the item is unavailable from this vendor in the time frame required then Operations personnel will contact the next vendor. These discounts are firm for one year, effective September 1, 2007 through August 31, 2008 with an option to renew for two additional years if agreed to by both parties.



Mark Pantel, Director of Purchasing



David Norton, Director of Operations