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**PURCHASING OFFICE**

**INTER-DEPARTMENTAL MEMO**

TO: Mike Ball  
DATE: August 10, 2007  
SUBJECT: Printer Cartridge RFQ# 7-030

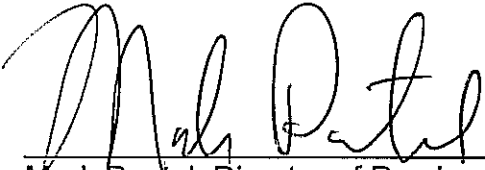
Request for Quote (RFQ) #7-030, Annual Printer Cartridge Quotation was posted on the CSISD website and mailed June 27, 2007 to eight bidders. The RFQ was issued as a Catalog Information Systems Vendor (CISV) quote. Twelve responses were received.

The bidders were:

<u>Vendors Name</u>	<u>Total Bid</u>
Accurate Form and Supplies	\$72,165.73
EIS Office Solutions	\$69,757.93
Super Warehouse	\$69,075.67
Region Micro Technologies	\$70,286.00
V-Quest Office Machines and Supplies	\$73,030.00
Global Associates Computer	\$67,048.87
Brazos Valley Office Solutions	\$82,112.56
The Ink Spot	\$76,826.18
MicroAge College Station	\$73,501.00
Office Max	\$72,820.72
The Tree House inc.	\$66,540.46
BARS Distribution LLC dba Voltexx	\$74,416.55

After the RFQ was issued we began to receive notification that the CISV program was being abolished effective September 1, 2007 per House Bill 2918. This bill transfers technology procurement for the state to the Department of Information Resources (DIR). Cooperative members of the Texas Building and Procurement Commission (TBPC) have the option of using DIR or other methods of procurement for technology purchases.

Because this RFQ was issued as a CISV purchase and all purchases will be made after September 1, 2007 it is the recommendation of Mark Pantel, Director of Purchasing to reject all quotes submitted for RFQ# 7-030 and utilize the Region VI Purchasing Cooperative vendors for the purchase of printer cartridges for the 2007-2008 school year.



Mark Pantel, Director of Purchasing