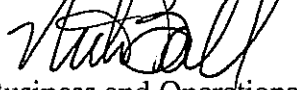




College Station Independent School District

Success....each life....each day....each hour

MEMORANDUM

To: Dr. Eddie Coulson, Superintendent 

From: Mike Ball, Deputy Superintendent for Business and Operations

Date: August 16, 2007

Subject: Consider Authorizing the Custodial Department to purchase Custodial Supplies and Equipment for the 2007-2008 fiscal year through three different purchasing cooperatives.

Agenda Item: K-8

Board Priority/
District Goal: Priority 3, Goal 4 and 5

BACKGROUND

The College Station ISD Purchasing Department has evaluated the available options for purchasing Custodial Supplies and Equipment for the 2007-2008 fiscal year. This evaluation has led to the conclusion that the best value to the District can be obtained by utilizing purchasing cooperatives for these purchases. The purchasing cooperatives comply with sound business practice and with State procurement statutes.

The personnel evaluating the procurement alternatives included Mark Pantel, Director of Purchasing, and David Norton, Director of Maintenance. They have recommended that the Custodial Supplies and Equipment for the 2007-2008 fiscal year be purchased through three purchasing cooperatives, the TASB Buyboard, the Cooperative Purchasing Network (TCPN), and the Harris County Department of Education (HCDE) Cooperative.

RECOMMENDATION

It is recommended that the Board of Trustees of College Station Independent School District consider authorizing the purchase of Custodial Supplies and Equipment for the 2007-2008 fiscal year through the following purchasing cooperatives: the TASB Buyboard, the Cooperative Purchasing Network (TCPN), and the Harris County Department of Education (HCDE) Cooperative.