



# College Station Independent School District

Success....each life....each day....each hour

## MEMORANDUM

To: Greg McIntyre, Deputy Superintendent for Curriculum, Instruction and Personnel

From: Judy McLeod, Director of Career/Technology and Community Education

Date: January 7, 2008

Subject: New Building Use Request

Agenda Item: K-1

Board Priority/  
District Goal:

## BACKGROUND

On December 18, 2008, Pastor Brian Smith and Pastor Carl Huffaker of Community Bible Church completed the required paperwork (see attached) for the use of Cypress Grove Intermediate School for church services beginning February, 2008. If approved, they would be using the facility from 8:30 AM until 1 PM every Sunday. They are requesting use of the cafeteria and gymnasium. Pastors Smith and Huffaker have been given the CSISD policy/guidelines and Rick Hill, Cypress Grove Principal, has been informed of this request.

Community Bible Church began meeting in San Antonio in 1990 where they currently serve 10,000 active members. A core leadership team has been forming in College Station and it consists of approximately 30 individuals at this time.

## RECOMMENDATION

Given that the church meets all requirements of our district guidelines and agrees to all terms set forth by district policy, it is recommended that approval of the request by Community Bible Church be granted.

*Eddie Coulson*  
1-11-2008

EDDIE COULSON, Ed.D.  
Superintendent of Schools