




# College Station Independent School District

Success....each life....each day....each hour

## MEMORANDUM

To: Dr. Eddie Coulson, Superintendent

From: Greg McIntyre, Deputy Superintendent for Curriculum, Instruction, and Personnel 

Date: November 14, 2007

Subject: Policy DEE (Local): Compensation and Benefits

Agenda Item: I-3

Board Priority/  
District Goal: Priorities C: Goal 4

## BACKGROUND

The proposed local policy DEE addresses the issue of meal reimbursements for employees other than the superintendent. The proposed policy change (*italicized*) states: "Allowable meals for employees other than the Superintendent shall be reimbursed on a per diem basis at a rate *adopted in the travel guidelines adopted by the Texas Comptroller of Public Accounts.*"

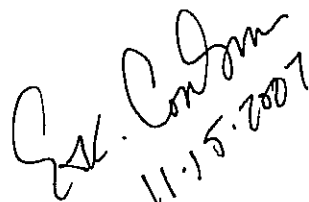
This proposed change matches the policy language for employee mileage reimbursement and it will provide additional guidance for expense reimbursements.

## RECOMMENDATION

It is recommended the CSISD Board of Trustees approve policy DEE (Local) as presented.

GREG MCINTYRE  
Deputy Superintendent  
of Curriculum, Instruction  
and Personnel

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11-15-2007  
EDDIE COULSON, Ed.D.  
Superintendent of Schools