

COLLEGE STATION I.S.D.
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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Glynn Walker
SUBJECT: Purchase of Special Needs School Bus
DATE: November 22, 2011

The Special Services Department has funds available to purchase a special needs school bus for the district. The Transportation Department has reviewed the models for the purchase of this bus for the district. School buses are available through the Houston Galveston Area council (HGAC) Purchasing Cooperative which College Station ISD is a member. All buses have been competitively bid and awarded by the Cooperative's Board of Trustees based on state statutes.

The attached quote was requested from Longhorn Bus Sales for the Navistar (77) passenger bus with air conditioning and lift. It is the recommendation of Mark Pantel, Director of Purchasing and Hector Silva, Director of Transportation to purchase the Navistar special needs bus from Longhorn Bus sales for a total of \$106,918.00 per the HGAC Purchasing Cooperative. The HGAC Administration fee of \$600 is included in this total.


Mark Pantel, Director of Purchasing


Hector Silva, Director of Operations